



ST. CLAIR COUNTY BOARD OF HEALTH

19 Public Square, Suite 150
Belleville, Illinois 62220-1624
(618) 233-7703



MEMORANDUM

BOARD MEMBERS

William R. Kreeb, M.S.
President

Julie Wittenauer, M.D.
President-Elect

Leo Dumstorff, D.D.S.
Secretary

Tracey Biermann, D.C.

Matt Smallheer, County Board

Cindy Thompson, R.N.

John West, M.A.

Kelly Wood, M.D., M.S.P.H.

TO: St. Clair County Board of Health

FROM: Myla Blandford, Executive Director

RE: DECEMBER 2022 MEETING NOTICE

DATE: December 8, 2022

MB

DECEMBER 2022 MEETING NOTICE

The regular meeting will be held on December 13, 2022 at 6:30 p.m.,
at the **St. Clair County Health Department,**
19 Public Square, Belleville, Illinois, in the 3rd Floor Conference Room.
Public may join the meeting by **Zoom Webinar** (no video):
Telephonic Access Dial: 1-312-626-6799 **Webinar ID:** 831 4449 9994 or
Join the webinar by computer: <https://us06web.zoom.us/j/83144499994> or
One tap mobile: +1 312 626 6799

AGENDA

1. Pledge of Allegiance
2. Call to Order
3. Public Comment on Agenda
4. Approval of Minutes
5. President's Report
6. Executive Director's Report
7. Committee Reports
 - a. Finance/Personnel Committee Report
 - i. Approval of Monthly Expense Claims
 - ii. Approval of County Costs Reimbursements
 - iii. Approval of 2022 Budget Adjustments
 - iv. Approval of Procurement of Audio-Visual Technology
 - v. Approval of Required HIV Program Expense
 - vi. "Getting To Zero" Vendor Selection
 - vii. Mental Health Services Request for Proposal (RFP) Update
 - viii. Approval of Additional Website Maintenance and Marketing Budget
 - ix. Approval of Additional COVID Testing Site Expenses for Staffing and Operating Expenses
 - x. Discussion/Approval of County Board MOU
 - xi. Personnel Matters & Staffing Updates
 - b. Division updates
8. Liaison Reports

a. Health Care Commission	f. Dental Health
b. W.C. Scrivner, M.D.	g. Community Organizations
Public Health Foundation	h. Legal Community
c. Illinois Public Health Assoc.	i. Social Services Community
d. Medical Society	j. Chiropractic Medicine
e. St. Clair County Board	k. Professional Nursing
9. Adjourn

Myla Blandford
MPH, REHS, LEHP
Executive Director
St. Clair County Health Dept.

Follow us on:
Facebook: @SCC.HealthDepartment
Twitter: @stclairhealth



Public Health
Prevent. Promote. Protect.
St Clair County
Health Department
together for your health

MINUTES OF THE REGULAR MEETING OF THE ST. CLAIR COUNTY BOARD OF HEALTH held November 15, 2022, starting at 6:30 pm, in the third-floor conference room of the St. Clair County Health Department, 19 Public Square, Suite 150, Belleville, Illinois and via teleconference for any visitors wishing to attend.

Members Present: William Kreeb - President, Dr. Leo Dumstorff -, Cindy Thompson, John West and Dr. Julie Wittenauer (via phone), Dr. Kelly Wood.

Members Excused: Matt Smallheer.

Others Present: Executive Director Myla Oliver-Blandford, Deputy Director Kathy Weisenstein, Sharon Valentine, Director of Environmental Programs, Janet Cronin, Accounting Manager and Brenda Fedak, Organizational Communications Manager.

PLEDGE OF ALLEGIANCE

All were asked to stand and recited the Pledge of Allegiance.

CALL TO ORDER

President Kreeb called the meeting to order at 6:30 p.m. and opened the meeting to public comment as required under the Open Meetings Act. All board members present received via email, or United States Postal service, a Board packet containing: the agenda, minutes to the previous Board meetings, Division Directors' Reports, the Finance/Personnel Committee Report, statistical report, various financial reports including the payment register, balance sheet, budget to actual reports on detailed income, 2022 Q3 Strategic Quarterly Report & Dashboard update and 2023 Board of Health Meeting Schedule.

MINUTES

Mr. West moved, and Dr. Dumstorff seconded a motion to accept the minutes of Board of Health held on October 18, 2022. The motion carried unanimously.

PRESIDENT'S REPORT

Mr. Kreeb requested a motion to approve the 2023 Board of Health Meeting Schedule. Ms. Thompson moved and Mr. West seconded the motion to approve. The motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Oliver-Blandford presented the following agency update:

- a) Per CDC guidelines, St. Clair County's COVID-19 Community level is currently at the LOW level. 7-day average case rate is 105.9; New COVID-19 hospital admissions per 100,000 population is 2.45; 3% of staffed inpatient beds are in use by patients with confirmed COVID-19; St. Clair County's overall COVID vaccination rate: 65.3%, and 69.5% for ages 5 and over. Transmission rate is HIGH.
- b) SCCHD aligns with CDC Source Control recommendations, lifting masking requirements.

Exception is when the county is in HIGH transmission rate. It has been fluctuating weekly between Substantial and High.

- c) Monkeypox update (MPV): 10 have been identified, with six (6) cases confirmed , four (4) probable cases. Health Department is administering vaccine Monday-Friday from 1 pm to 3 pm and in conjunction with community partners. Contact tracing/TPOXX administration ongoing.
- d) New website is live. We did a “soft” launch in order to work through any glitches.
- e) Ebola Update: Planning and preparing for monitoring travelers; Communicating and collaborating with hospital systems.
- f) Asylum seekers: None to date and no updates.
- g) Fit testing: contract has been signed and the portal is being set up.
- h) P&F Notes and discussion:
 - a. Wage Restructure: Currently waiting on MOU from Dr. Moore.
 - b. Blind bid on hold until further review. Initial bid was over the \$5,000 threshold, which would require an RFP.
 - c. AVT will go out for RFP bid since initial bid was over the \$5,000 threshold, which would require an RFP.
 - d. After review, Mental Health Services will go out for RFP again.
- i) Union Legal Update – There is a hearing set for January 6, 2023.
- j) Private Sewage Disposal System (PSDS) Hearing on 11/14/22 – States Attorney requested the meeting be rescheduled due to documentation from the plaintiff not being presented prior to the hearing. Future date to be determined.

COMMITTEE REPORTS

Finance/Personnel Committee Report

Dr. Dumstorff began the Finance Committee report with the expense claims processed since the October Board of Health meeting reflect the usual and customary transactions by the Department. The Executive Director has reviewed the expense documentation and recommends Board approval of the expense claims. Ms. Thompson moved, and Mr. West seconded a motion to approve the expense claims. The motion carried.

Dr. Dumstorff reported At the request of St. Clair County Administration, the Accounting Manager prepared an amended 2023 Health Department budget reflecting the county’s anticipated rate of pay change in lieu of the 2023 budget approved by the Board of Health reflecting the 2023 proposed wage changes. The health department will operate from the budget submitted and approved by the St.Clair County Board of Health.

Dr. Dumstorff continued, The current bids for the Audio-Visual Meeting equipment were all over the \$10,000 threshold. Per St. Clair County Procurement policy, procurements that exceed \$10,000 require a formal Request For Proposal (RFP) seeking bids be published at least once in at least one (1) official newspaper of record in St. Clair County, with a circulation of at least fifteen thousand copies per issue. Said notice must be published at least five (5) days preceding the last day set for receipt of bids. Request For Proposals will be issued and finalized prior the December 2022 Board of Health meeting. A recommendation for Audio-Visual Meeting equipment will be forthcoming for Board approval at the December 2022 meeting.

Dr. Dumstorff stated, At the request of the Deputy Director, Procurement of Office Blinds will be put on hold until early 2023 due to time constraints and clarity on funding sources. Based on the only bid obtained to date, a Request For Proposal process will be required.

Dr. Dumstorff concluded with the following Health Department staffing update:

- Ms. Loreen Crockett has accepted a part-time Public Health RN position effective January 4, 2023. This is a transfer from a full-time position.
- Ms. Deborah Clark resigned her a full-time Public Health Nurse position within the Health Promotion and Wellness Division effective November 4, 2022.

The Health Department is currently seeking to fill the following positions:

- Within the Health Promotion and Wellness Division:
 - Full-time Case Manager
 - Full-Time Director of Health Promotion & Wellness Division
 - Two (2) full-time Nurse Manager positions
 - Three (3) full-time Staff Nurse/Public Health Nurse
 - Full-time OR part-time Breastfeeding Peer Counselor
- Within the Infectious Disease Prevention Division:
 - Behavior Health Coordinator
 - Quality Management Coordinator

DIVISION UPDATES:

The Deputy Director shared highlights from the Administration Division and Infectious Disease Prevention Division, along with the Health Promotion & Wellness Division/Clinical Systems & Services Divisions. The Accounting Manager highlighted points in the financial report. Environmental Programs Director reviewed highlights from the Environmental Division.

LIAISON REPORTS

Health Care Commission

Executive Director Blandford reported light attendance for the meeting held on November 7th. meeting and shared that there were new people attending. The Collective Impact Group is working to meld assessment activities from the various entities.

W.C. Scrivner Public Health Foundation

Executive Director reported the Distinguished Service Award (DSA) presentation to Ms. Barbara Hohlt was held October 20th, 4 pm at Valentines Restaurant. It was a nice evening with the Scrivner Foundation, Board of Health and health department employees present. The next Scrivner Foundation meeting will be December 6th.

Illinois Public Health Association

Executive Director Oliver-Blandford reported she will remain the regional IPHA representative.

Medical Society

Dr. Wood shared the hospital recently lifted their mask mandate. There has been a recent increase in positive COVID cases recently, with only a few flu cases. RSV had been showing up mostly in children and not in adults. Dr. Wittenauer weighed in with RSV is showing up in nursing homes and not seeing any flu cases.

Social Services

President Kreeb reported the overnight homeless center recently reopened.

Adjournment

At 7:19 p.m. Ms. Thompson moved, and Mr. West seconded a motion to adjourn the meeting. The motion carried unanimously. The next meeting December 13, 2022 at 6:30 pm.

Respectfully submitted,

Dr. Dumstorff
Secretary

**ST. CLAIR COUNTY HEALTH DEPARTMENT
FINANCE & PERSONNEL COMMITTEE REPORT**

December 13, 2022

i. EXPENSE CLAIMS

The expense claims processed since the November Board of Health meeting reflect the usual and customary transactions by the Department. The Executive Director has reviewed the expense documentation and recommends Board approval of the expense claims. See payment Register on page 7.a.i for detail.

- **MOTION TO APPROVE**

Due to the December 2022 Board of Health meeting one week earlier than usual, a second round of expense claims will need to be processed and disbursed on December 20, 2022. The Accounting Manager is requesting approval to disburse up to \$140,000.00 for this second expense claim, which will be detailed at the next Board of Health meeting. The Executive Director has reviewed the expense request and documentation and recommends board approval.

- **MOTION TO APPROVE**

ii. APPROVAL OF COUNTY COSTS REIMBURSEMENTS

County Costs (FICA/IMRF/UE/WC) billed to grants from July 2021 through June 2022, must be remitted back to Andrew Lopinot, County Treasurer. The amount for this period is \$44,927.53. In 2022, the total amount of County Cost remitted back to the County for expenses paid by the Health Department's funders total \$101,289.89. The Executive Director reviewed the County Costs documentation and recommends Board approval of the reimbursement.

- **MOTION TO APPROVE**

iii. APPROVAL OF 2022 BUDGET ADJUSTMENTS

Due to the ongoing pandemic, the St. Clair County Health Department's 2022 budget will be adjusted by the County Auditor's Office to reflect actual costs incurred. The Executive Director has reviewed the adjustments by the County Auditor's Office and recommends Board approval of the 2022 budget adjustments. See 7.a.iii for details.

- **MOTION TO APPROVE**

iv. APPROVAL OF PROCUREMENT OF AUDIO-VISUAL TECHNOLOGY

St. Clair County Health Department I.T. Manager published a Request For Proposal in the Belleville News-Democrat on Sunday, November 20, 2022, seeking bids to procure, configure and install Audio Visual Technology for the third-floor conference room of the health department. Three (3) bids were received:

**ST. CLAIR COUNTY HEALTH DEPARTMENT
FINANCE & PERSONNEL COMMITTEE REPORT**

December 13, 2022

1. Central Illinois Security totaling \$59,960.10
2. AVI Systems St. Louis totaling \$33,746.08
3. CI Select for \$28,273.06

After review, the IT Manager is recommending the procurement of services from CI Select for \$28,273.06 based on:

- Proposal contained the least amount of prep work and associated vendor work needed in addition to the bid commitments.
- The system as proposed is highly rated due to the model and warranty of the display screen and the sound quality of the audio controls.
- CI Select is familiar with the structural “nuances” of our County buildings as they have systems installed in the Courthouse and The Annex buildings. And other County departments report that CI Select provides very good support for installed system.
- CI Select was the lowest cost of the bids received.

The Executive Director has reviewed the expense documentation and recommends Board approval. See 7.a.iv for detail.

- **MOTION TO APPROVE**

v. APPROVAL OF REQUIRED HIV PROGRAM EXPENSE

The HIV Program requires a client-level data report to assist with population analysis, identify gaps in need/services, and inform quality management initiatives. The data will be pulled from Provide Enterprise, the funder approved database and will be created by Groupware Technologies, the developers of Provide Enterprise. The cost of the report is \$6,000. The Executive Director has reviewed this request and recommends Board approval. See 7.a.v for detail.

- **INFORMATIONAL**

vi. “GETTING TO ZERO” VENDOR SELECTION

On September 20, 2022, the Board of Health was informed that St. Clair county Health Department (SCCHD) received \$93,000 in “Getting to Zero” funding through the Ryan White Part B contract with the Illinois Department of Public Health (IDPH), which serves Persons Living with HIV/AIDS (PLWHA). A portion of the funding was earmarked to provide furniture for low income PLWHA. SCCHD obtained bids from three furniture companies and has selected Ashley Furniture as the vendor it will utilize. The selection was based on cost, responsiveness, quality of product, timeframe of availability, receipt of completed bid, and delivery to our service area and impacted population. No one item will exceed \$5,000.

**ST. CLAIR COUNTY HEALTH DEPARTMENT
FINANCE & PERSONNEL COMMITTEE REPORT**

December 13, 2022

- **INFORMATIONAL**

vii. **MENTAL HEALTH SERVICES REQUEST FOR PROPOSAL (RFP) UPDATE**

On September 20, 2022, the Board of Health was informed that no bids were received for the Mental Health Services Request for Proposal (RFP) published on October 6th and October 9th in the Belleville News Democrat. A revised RFP will run in the Belleville News Democrat with an application access date of December 14, 2022 with a submission deadline of December 23, 2022. Request for Proposals will be read on December 28, 2022. Services will commence on January 1, 2023.

- **INFORMATIONAL**

viii. **APPROVAL OF ADDITIONAL WEBSITE MAINTENANCE AND MARKETING BUDGET**

With the launch of the new website and rebranding efforts, which included the unveiling of a new logo, the Executive Director is seeking additional funding to support ongoing efforts for continued website maintenance and development, service fees, as well as public health campaigns designed to support the mission of the health department for a period of 12 months, not to exceed \$100,000.00, as grant funding allows.

- **MOTION TO APPROVE**

ix. **APPROVAL OF ADDITIONAL COVID TESTING SITE EXPENSES**

A. STAFFING

Nurse candidates for the COVID Testing clinic has been almost non-existent, resulting in a delay of the opening of this clinic. The Executive Director is seeking approval to move to Tier 3-Crisis rates of the Favorite Healthcare Staffing Contract in order to attract and recruit nursing staff to fulfill grant deliverables, as well as provide a much-needed public service. Tier 3-Crisis rates are \$110.32/hour for RN's and \$95.92/hour for LPN's. See 7.a.ix, page 11 for contract details.

- **MOTION TO APPROVE**

B. OPERATING EXPENSES

Grant funding for the COVID Testing Clinic has been extended through June 30, 2023. The Executive Director is seeking approval to extend the current agreement with St. Clair County Public Building Commission (PBC) for monthly rent (\$2,500), expenses for security and any other associated expenses billed by St. Clair County PBC through June 30, 2023.

**ST. CLAIR COUNTY HEALTH DEPARTMENT
FINANCE & PERSONNEL COMMITTEE REPORT**

December 13, 2022

○ **MOTION TO APPROVE**

x. **DISCUSSION/APPROVAL OF COUNTY BOARD MOU**

County Administration is finalizing the MOU to address the differences in the County approved 3% 2023 raise per employee compared to the 2023 St. Clair County Health Department Phase II Pay Grade changes for non-credentialed, non-management employees not addressed in Phase I. Updates will follow as documents are finalized.

● **INFORMATIONAL/MOTION TO APPROVE**

xi. **PERSONNEL MATTERS & STAFFING UPDATES**

The Health Department has the following staffing updates:

- Ms. Kimberly Stamm accepted a full-time LPN position within the Health Promotion and Wellness Division effective November 9, 2022.
- Mr. Donnie Foster II resigned his Case Manager position within the Infectious Disease Prevention Division effective December 2, 2022.
- Ms. Beth Wachtel accepted a full-time Public Health Nurse position within the Health Promotion and Wellness Division, effective date still to be determined.

The Health Department is currently seeking to fill the following positions:

- Within the Health Promotion and Wellness Division:
 - Full-Time Director of Health Promotion & Wellness Division
 - Two (2) full-time Nurse Manager positions
 - Three (3) full-time Staff Nurse/Public Health Nurse
 - Full-time OR part-time Breastfeeding Peer Counselor
 - Full-time Community Navigation Coordinator
- Within the Infectious Disease Prevention Division:
 - Full-time Behavior Health Coordinator
 - Full-time Case Manager

● **INFORMATIONAL**



Beaufort Gazette
 Belleville News-Democrat
 Bellingham Herald
 Bradenton Herald
 Centre Daily Times
 Charlotte Observer
 Columbus Ledger-Enquirer
 Fresno Bee

The Herald - Rock Hill
 Herald Sun - Durham
 Idaho Statesman
 Island Packet
 Kansas City Star
 Lexington Herald-Leader
 Merced Sun-Star
 Miami Herald

el Nuevo Herald - Miami
 Modesto Bee
 Raleigh News & Observer
 The Olympian
 Sacramento Bee
 Fort Worth Star-Telegram
 The State - Columbia
 Sun Herald - Biloxi

Sun News - Myrtle Beach
 The News Tribune Tacoma
 The Telegraph - Macon
 San Luis Obispo Tribune
 Tri-City Herald
 Wichita Eagle

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Amount	Cols	Depth
89254	349676	Print Legal Ad-IPL00990490 - IPL0099049		\$153.92	1	51L

Attention: Brenda Fedak
 St. Clair County Health Department
 19 Public Square Suite 150
 Suite 150
 Belleville, IL 62220

**ST. CLAIR COUNTY HEALTH
 DEPARTMENT
 REQUEST FOR PROPOSAL
 MEETING ROOM TECHNOLOGY**

SCCHD is seeking bids to procure, configure and install Audio-Visual technology in the SCCHD 3rd floor conference room located at 19 Public Sq, Belleville, IL 62220 to meet the virtual participation needs of the staff and citizens of St Clair County.

Proposals must include itemized hardware, software, and labor costs for Design, Configuration solutions for:
 1) Room Connectivity, Audio, Microphones, Display Connectivity, Cameras, various microphones and transmitter stations for coverage in all zones;
 2) Include the ability to stream audio and video of conference room to common internet meeting platforms;
 3) An implementation plan for proposed technology to outfit room.

All questions regarding the RFP must be submitted in writing, no later than 3 pm central time, Monday, November 28, 2022. Questions can be directed to John Schobert via email: John.Schobert@co.st-clair.il.us. All responses will be provided in writing.

Written proposal documents or electronic files **MUST BE** received at the following address no later than **Wednesday, November 30, 2022 at 3:00 pm** (central time) at: St. Clair County Health Department-Administration, 19 Public Square, Suite 150, Belleville, IL 62220 OR via email to: John.Schobert@co.st-clair.il.us. Late or incomplete proposals will not be accepted. All proposals will be opened and read on Thursday, December 1, 2022 at 2:00 pm: St. Clair County Health Department, 19 Public Square, Belleville, IL. - third floor conference room.
 IPL0099049
 Nov 20 2022

STATE OF ILLINOIS)
 COUNTIES OF
 MADISON, MONROE & ST. CLAIR) .SS

This is to certify that the undersigned Jeffry Couch is the Editor and General Manager of the Belleville News-Democrat, in MADISON, MONROE & ST. CLAIR COUNTIES a public and English secular newspaper of general circulation, which has been regularly published daily in the cities of Belleville, Waterloo, Collinsville & Highland, Counties of Madison, Monroe & St. Clair, State of Illinois, for at least one year prior to the first publication of the notice hereinafter mentioned, and that a notice of which the annexed is a true printed copy, has been published in said newspaper, issues of:

No. of Insertions: 1
 Beginning Issue of: 11/20/2022
 Ending Issue of: 11/20/2022

"It is further certified that said newspaper is a newspaper as defined in 'an Act to revise the law in relation to notices' as amended by Act approved July 17, 1959 - Ill. Revised Statutes, Chap. 100, Para. 1 & 5."

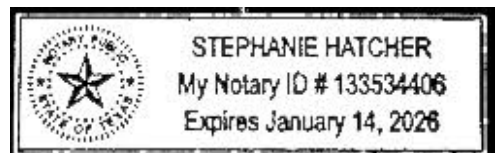
And further certifies that the face of type in which each publication of said notice was made was the same as the body type used in the classified advertising in the issue of said newspaper which said publication was made.

Julie Ambry

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Stephanie Hatcher

Notary Public in and for the state of Texas, residing in Dallas County



Extra charge for lost or duplicate affidavits.
 Legal document please do not destroy!

BID #1



November 14, 2022

St. Claire County Health Department

Re: Video Conference Technology

John Schobert,

Thank you for asking CIS for a proposal on implementing video conferencing technology located at the St. Claire County Health Department. I am looking forward to working with you on this project.

3rd Floor Conference Room

Equipment needed is as follows:

- TST-902 (Touchscreen)
- CEN-GWEXER-PWE (Gateway)
- DMPS3-4K-150-C-airmedia (Presentation System 150)
- AM-3100WF (Airmedia)
- DM-TX-4KZ-100-C-1G-W-T (Wall Transmitter)
- DM-RMC-4K-100-C-1G-B-T (Scaler)
- AT-HDVS-CAM (Atlona Camera)
- US-8-150WA (Unifi Switch)
- 86UT640SOUA (LG 86" Display)
- USB-EXT-Kit (USB Extender)
- Net9RMBLK (Power Supply)
- PSXFK1 (Display Bracket)

BIAMP equipment needed is as follows:

- TesiraFORTE AVB VT
- TesiraCONNECT TC-5
- TCM-XA White
- TCM-XEX White
- Tesira EX-UBT
- C-IC6 White (Pair)

Cable,Wire,Connectors:

- DM-CONN-20 (Connectors)
- 16 Gauge Speaker Wire
- NST-CAT6-1000-GRN (CAT6 Cable)
- SP-CAT7-1000-BLU (CAT 7 Cable)
- HDMI/IR

The total investment for the 3rd Fl. Conference Room would be \$59,960.10. This includes design hours, programming hours and installation. This also includes a one-year warranty on parts and labor.

*Hardware cost includes taxes and shipping. Also, hardware price is good for 90 days. The final invoice will include any additional work and/or materials added to the project that are not included in the contract price or previously billed out. All credit card transactions are susceptible to a separate 3% convenience fee.

Again, thank you for the opportunity to work with you. If you have any questions, please call me at 217-787-4970. I am looking forward to hearing from you soon.

Respectfully,

Kenny Micheletta

Central Illinois Security

Acceptance of Proposal - The attached prices, specifications and conditions are satisfactory and are hereby accepted. I authorize Central Illinois Security, Inc. to the work as specified.

By (print name): _____

Signature: _____

Title: _____

Date: _____

CENTRAL ILLINOIS SECURITY, Inc.

By (print name): Kenny Micheletta

Signature: *Kenny Micheletta*

Title: Account Executive

Date: 11/14/2022

BID #2

Retail Sales Agreement



AVI Systems Inc., 8019 Bond St Lenexa, KS, 66214 | Phone: (913)495-9494, Fax: (913)495-9479

Proposal Number: 1153095
Prepared For: St. Clair County Health Department
Attn: John Schobert

Proposal Date: November 21, 2022

St. Clair County Health Department - Belleville, IL Site -

Prepared By: Glenn Vaughn
Phone:
Email: glenn.vaughn@avisystems.com

BILL TO

Attn: John Schobert
St. Clair County Health Department
19 Public Square
Belleville, IL, 62220
Phone: 618-233-7703
Email: john.schobert@co.st-clair.il.us
Customer Number: SCC0029

SITE

St. Clair County Health Department - Belleville, IL Site
19 Public Square
Belleville, IL, 62220
Phone: (618) 233-7703

COMMENTS

PRODUCTS AND SERVICES SUMMARY

Equipment	\$20,556.43
Integration	\$10,077.65
PRO Support	\$2,145.00
Shipping & Handling	\$967.00
Tax	\$1,362.90
Grand Total	\$35,108.98

Unless otherwise specified. The prices quoted reflect a discount for a cash payment (i.e., check, wire transfer) made by Customer in full within the time stated for payment on each invoice. Discount only applies to new items included on the invoice, and only applies if the balance on the invoice is paid in full.

All returned equipment is subject to a restocking charge. The prices are valid for 15 days and may be locked in by signing this Retail Sales Agreement.

Overdue balances are subject to a finance charge of 1.5% per month, or interest at the highest rate permitted by applicable law. In the event AVI must pursue collection of unpaid invoices, Customer agrees to pay all of AVI's costs of collection, including its attorneys' fees.

INVOICING AND PAYMENT TERMS

Customer and AVI have agreed on the payment method of CASH. Payment must be remitted by stated method. To the extent Customer seeks to use of any payment methods other than stated, and that payment method results in an increased transaction cost to AVI, the new payment must be approved in writing, and the Customer shall be responsible for paying the increased transaction cost to AVI associated with the change in payment method. Payments shall be made 30 days from invoice date. So long as the invoice has been sent and the Customer's payment is made within the terms work will continue.

AVI uses progress billing, and invoices for equipment and services allocated to the contract on a monthly basis. Unless otherwise specified, all items quoted (goods and services) as well as applicable out of pocket expenses (permits, licenses, shipping, etc.) are invoiced in summary (including applicable sales taxes due for each category of invoiced items).

Customer is to make payments to the following "Remit to" address:

AVI Systems
NW8393 PO Box 1450
Minneapolis, MN 55485-8393

If Payment Method is ACH: Customer must make all payments in the form of bank wire transfers or electronic funds transfers through an automated clearinghouse with electronic remittance detail, in accordance with the payment instructions AVI Systems provides on its invoice to Customer.

A monthly summary of detailed equipment received is available upon request. Equipment received may be different than equipment billed based on agreed billing method.

TAXES AND DELIVERY

Unless stated otherwise in the "Products and Services Summary" above, AVI will add and include all applicable taxes, permit fees, license fees, and delivery charges to the amount of each invoice. Taxes will be calculated according to the state law(s) in which the product(s) and/or service(s) are provided. Unless Customer provides a valid tax exemption certificate for any tax exemption(s) claimed, AVI shall invoice for and collect all applicable taxes in accordance with state law(s), and Customer will be responsible for seeking a tax credit/refund from the applicable taxing authority.

AGREEMENT TO QUOTE AND DOCUMENTS CONSTITUTING YOUR CONTRACT WITH AVI

Customer hereby accepts the above quote for goods and/or services from AVI. When duly executed and returned to AVI, AVI's Credit Department will check Customer's credit and approve the terms. After approval by AVI's Credit Department and signature by AVI, this Retail Sales Agreement will, together with the [AVI General Terms & Conditions](http://www.avisystems.com/TermsOfSale) (which can be found at <http://www.avisystems.com/TermsOfSale>) form a binding agreement between Customer and AVI. (This Retail Sales Agreement and the AVI General Terms & Conditions of Sale (the "T&Cs") are referred to collectively as the "Agreement"). If not defined in this Agreement, all capitalized terms shall have the meaning given to them in the T&Cs. Should AVI's Credit Department determine at any point prior to AVI commencing work that Customer's credit is not adequate, or should it otherwise disapprove of the commercial terms, AVI reserves the right to terminate the Agreement without cause and without penalty to AVI.

AGREED AND ACCEPTED BY

Company

AVI Systems, Inc.

Company

Signature

Signature

Printed Name

Printed Name

Date

Date

CONFIDENTIAL INFORMATION

The company listed in the "Prepared For" line has requested this confidential price quotation, and shall be deemed "Confidential Information" as that term is defined in the T&Cs. This information and document is confidential and is intended solely for the private use of the customer identified above. Customer agrees it will not disseminate copies of this quote to any third party without the prior written consent of AVI. Sharing a copy of this quote, or any portion of the Agreement with any competitor of AVI is a violation of this confidentiality provision. If you are not the intended recipient of this quote (i.e., the customer), you are not properly in possession of this document and you should immediately destroy all copies of it.

SERVICES TO BE PROVIDED

INTEGRATION SERVICES

INTEGRATION SCOPE OF WORK

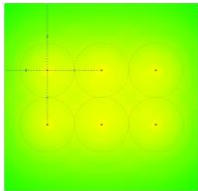
A. SUMMARY: Customer seeks to improve the and video quality of their online meetings. They wish to continue the Bring You Own Meeting model.

Functionality Description: Video conferencing room designed so that the end user can bring their own laptop and connect to the room via a wall plate and utilize the built-in camera, speakers and microphones.

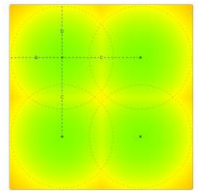
Conference Room:

- Source Devices:
 - (1) - 98" Wall Mounted Display
 - (1) -HDMI Cat6 receiver will be installed behind the display to receive the video signal from the wall plate
 - (1) - A display controller will be installed behind the display to automatically power the display on and off when a signal is detected

- Audio:
 - (6) - In-ceiling speakers in the Conference Room



- (4) – In-ceiling Beamforming microphones



- An audio DSP will be installed behind the display
- System volume will be controlled at the laptop

- Conferencing:
 - Owner furnished PC to drive meeting in the platform of choice
 - 1 Group Framing camera o the left of the display

The (auto) “group framing” function recognizes all participants in the conference room. It adjusts the camera based on the quantity and location of participants using real-time face detection and location tracking to show every participant in the conference. The end result is a camera shot that automatically zooms in, or out, to include all individuals at all times. Therefore, the wider the group is sitting apart, the wider the shot and the smaller image of the participants. The camera view will not change until people leave or enter the conference room.
 - A USB connection will be available at the HDMI wall plate for connection to the camera and audio systems



- Equipment Location:
 - DSP and HDMI / USB receiver will be mounted behind the display
 - HDMI / USB wall plate will be installed at the rear of the room at the location of the current credenza in each room
 - Camera will be mounted to the left side display at 70" (AFF)
 - Speakers and Microphones will be installed in the ceiling in the Conference Room
- Client Responsibilities
 - In Order to Comply with Section D Site Preparation, the following will be required prior to AVI Systems arrival onsite for integration services.
 - The proposed system requires electrical power and data. The customer is responsible for providing the following and providing visual verification to AVI Project Management:
 - 120VAC20A Duplex Electrical Outlet
 - At the display locations
 - Network drop
 - 1 network port at the location of the HDMI/USB wall plate

C. EXCLUSIONS: The following work is **not included** in our Scope of Work:

- All conduits, high voltage, wiring panels, breakers, relays, boxes, receptacles, etc.
- Concrete saw cutting and/or core drilling
- Fire wall, ceiling, roof, and floor penetration
- Necessary gypsum board replacement and/or repair
- Necessary ceiling tile or T-bar modifications, replacements and/or repair
- Structural support of equipment *AVI Systems not responsible for building related vibrations
- Installation of ceiling mounted projection screen
- Unless specifically called out in Section B, all Owner Furnished Equipment that is not repurposed will be removed by others from all rooms in scope prior to AVI Systems arrival on site for integration services.
- Unless specifically called out in Section B "Asset Tagging" is not provided
- All millwork/carpentry (moldings, trim, cut outs, etc.)
- Patching and Painting of all finished surfaces
- Permits (unless specifically provided for and identified within the contract)
- Unless otherwise stated the pricing in this agreement does not include prevailing wage or union labor
- Unless specifically noted lifts and scaffolding are not included

D. CONDITIONS SPECIFIC TO THIS PROJECT:

The following are equipment and process conditions that specifically apply to this project.

- (3) days of contiguous access on site
 - Monday – Friday, 8A-5P
- Rescheduling and redeployment of AVI Systems technicians due to unacceptable site preparation may cause scheduling delays of up to 10 business days.
 - Any delays will result in removal of onsite personnel from the job site and a change order for the impacted loss of time to the project.
 - Upon verification with the client and AVI Project Management that the site preparation issues have been resolved on site efforts will be rescheduled and resume with no further delays.
- Equipment listed within this quote, may be subject to procurement delays, which may impact installation dates and/or may result in change orders and revisions to the scope of work.
- This scope of work and the pricing in the proposal are based upon formal written approval submitted within 15 days of submission of document. Any revisions to the proposal will require additional review and approval from both parties.

- All equipment shipped directly to the site will have the following completed prior to AVI SYSTEMS personnel on-site for installation:
 - a. Written delivery confirmation
 - b. Equipment visually inspected to verify condition (with photo evidence)
 - c. Customer acknowledges ownership of all equipment that has been delivered and signed for
 - d. Equipment shall be consolidated and stored in a single secure location

E. CONSTRUCTION CONSIDERATIONS:

To accomplish the outlined goals of this project, the Customer will be responsible for contracting with an outside entity to make the necessary modifications to the space as directed by AVI Systems. The costs associated with these modifications are not included in this proposal.

F. NOTICE: THIS SCOPE OF WORK IS DELIVERED ON THE BASIS OF THE FOLLOWING ASSUMPTIONS:

- Relating to the current COVID-19 pandemic:
 - We have assumed that our work on this project and the operations of Client are deemed to be unrestricted OR “essential” business functions, as defined by any pertinent federal, state, and local orders. We have assumed that they will continue to be deemed “essential” through the duration of our engagement and the term of the orders.
 - AVI Systems will fully comply with these orders, including work restrictions. We have assumed all personnel may be permitted to work in isolation or with a minimum of 6’ distance from any other person. Any costs incurred by AVI Systems to comply with any work restrictions not in place as of the first date of installation are the responsibility of Client This shall include, but is not limited to, additional labor, split shifts, overtime, weekend work, holiday work, after-hours work, travel expenses, change fees, additional resources, de- and re-mobilization, etc.
 - AVI Systems may, at our sole discretion, request and be granted additional considerations to ensure the health and safety of our team members.
- The Client will provide accurate and scaled drawings to include floor plan and reflected ceiling plans of all spaces in scope. This will allow for accurate engineering drawings and fidelity in the system design.
- The room(s) match(es) the drawings provided.
- Site preparation by the Customer and their contractors includes electrical and data placement per AVI Systems specification.
- Site preparation will be verified by AVI Systems project manager or representative before scheduling of the installation. All work areas should be clean and dust free prior to the beginning of on-site integration of electronic equipment.
- Customer communication of readiness will be considered accurate and executable by AVI Systems project manager.
- In the event of any arrival to site that AVI Systems is not able to execute work efficiently and definably progress, the Customer will be charged a fee to reimburse AVI Systems for all lost time and inefficiencies. At this time, the Customer will be presented a Contract Change Order and will/may halt work until acceptance by the Customer and rescheduling of the integration effort is agreed upon.
- There is ready access to the building / facility and the room(s) for equipment and materials.
- There is secure storage for equipment during a multi-day integration.
- If Customer furnished equipment and existing cabling is to be used, AVI Systems assumes that these items are in good working condition at this time and will integrate into the designed solution. Any repair, replacement and/or configuration of these items that may be necessary will be made at an additional cost.
- If Customer supplied source code is to be used, AVI systems assumes that the provided files are the current version operating the system, and that they are error free. Any repair, troubleshooting or onsite configuration of these systems or code that may be necessary to implement a successful integration and meet AVI Systems standards including materials and labor costs will be the responsibility of the Client.
- All owner provided network configurations including IP addresses are to be provided, operational and functional before AVI Systems integration begins. AVI Systems will not be responsible for testing the LAN connections.

- Cable or Satellite drops must be in place with converter boxes operational before the completion of integration. Any delay resulting in extra work caused by late arrival of these items will result in a change order for time and materials.
- Document review / feedback on drawings / correspondence will be completed by the Customer within two business days (unless otherwise noted).
- The documented Change Control process will be used to the maximum extent possible – the Customer will have an assigned person with the authority to communicate/approve project Field Directed Change Orders and Contract Change Orders (see Appendix).
- In developing a comprehensive proposal for equipment and integration services AVI Systems' Sales Representatives and Engineering teams must make some assumptions regarding the physical construction of your facility, the availability of technical infrastructure and site conditions for installation. If any of the conditions we have indicated in the site survey form are incorrect or have changed for your project or project site, please let your Sales representative know as soon as possible. Conditions of the site found during integration effort which are different from those documented may influence the price of the system solution, integration, or services. To ensure that you have an accurate proposal based on your facility and specific to the conditions of your project, please review all project documentation carefully.

G. INTEGRATION PROJECT MANAGEMENT PROCESSES

AVI Systems will follow a foundational project management process which may include the following actions/deliverables (based on the size/complexity/duration of the integration project):

- Site Survey – performed prior to Retail Sales Agreement and attached
- Project Welcome Notice – emailed upon receipt of Purchase Order
- Project Kick-Off meeting with Customer Representative(s) – either by phone or in-person
- Project Status reviews – informal or formal – either by phone or in-person (based on the size/complexity/duration of the project)
- Project Change Control – comprised of Field Directed Change Order and/or Contract Change Order submittals (see Appendix)
- Notice of Substantial Completion (see Appendix) – at Customer walk-through – prior to Service transition

H. KNOWLEDGE TRANSFER (TRAINING)

This is geared specifically towards the end-user / operator. The purpose of this knowledge transfer is to provide operators with the necessary knowledge to operate all aspects of the integrated system confidently and comfortably. Areas covered include the following:

- Equipment and system overview
- Equipment operation and function
- Equipment starts up, stop, and shut down
- Equipment automatic and manual operation
- Discussion and documentation relating to control system operation
- Discussion and documentation relating to system processor and its control applications
- Powering up, powering down AV system via control system
- Manual operation of display systems, audio system and all other related components
- Use/operation of patch panels, when and where to be used
- Who to call when help is required

I. AVI SYSTEMS INTEGRATION SERVICES RESPONSIBILITIES

AVI Systems will provide services/work for the project as described above in the Scope of Work or per the attached separate Scope of Work document detailing the scope of work to be performed.

- Provide equipment, materials and service items per the contract products and services detail.
- Provide systems equipment integration and supervisory responsibility of the equipment integration.
- Provide systems configuration, checkout, and testing.
- Provide project timeline schedules.
- Provide necessary information, as requested, to the owner or other parties involved with this project to ensure that proper AC electrical power and cableways and/or conduits are provided to properly integrate the equipment within the facilities.
- Provide manufacturer supplied equipment documentation.
- Provide final documentation and “as built” system drawings (CAD) - if purchased.
- Provide system training following integration to the designated project leader or team.

J. CUSTOMER INTEGRATION SERVICES RESPONSIBILITIES

- Provide for the ordering, provisioning, installation, wiring and verification of any Data Network (LAN, WAN, T1, ISDN, etc.) and Telephone Line (Analog or Digital) equipment and services prior to on-site integration.
- Provide all necessary cableways and/or conduits required to facilitate AV systems wiring.
- Provide all necessary conduit, wiring and devices for technical power to the AV systems equipment.
- Provide reasonable accesses of AVI Systems personnel to the facilities during periods of integration, testing, and training, including off hours and weekends.
- Providing central waste and/or recycling containers for proper disposal of any installation debris.
- Provide a secure area to house all integration materials and equipment.
- Provide a project leader who will be available for consultation and meetings.
- Provide timely review and approval of all documentation (Technical Reports, Drawings, Contracts, etc.).

CUSTOMER CARE

CUSTOMER CARE SERVICES TO BE PROVIDED

Customer Care is the ongoing care and maintenance services delivered to keep your System(s) functioning as originally designed and installed. AVI Systems will perform the services below, as further described in Definitions, for covered Systems.

Entitlement	Definition	System Support	Service Level
Incident Management	AVI Systems provides Priority Support to troubleshoot, remediate, and escalate all Incidents through to resolution.	Included	Remote initiation within two (2) business hours, Monday through Friday during standard hours (8am-5pm local time, excluding holidays)
Remote Support	AVI Systems provides remote Priority Support for supported systems to diagnose and resolve incidents.	Included	Remote response within (8) business hours, Monday through Friday during standard hours (8am-5pm local time, excluding holidays)
Onsite Support	AVI Systems provides Priority Support for technician dispatch to the client location to diagnose and resolve an Incident.	Included	Onsite response within eight (8) business hours, Monday through Friday during standard hours (8am-5pm local time, excluding holidays)
Advanced Parts Replacement	AVI Systems provides advanced replacement of failed hardware components. Does not include Consumables or Obsolete Equipment.	Included	Repair and/or replacement is manufacturer dependent. Loaner Equipment on Best Effort basis

Software Update Assistance	AVI Systems provides labor to implement updates of existing software to correct software errors and/or resolve incidents	Included	
System Training	AVI Systems conducts user training to cover operation of the system and how to contact AVI Systems for support. Technical, Administrative, or Product Specific training is available separate from this agreement.	Included	Remote user training, scheduled at least one (1) week in advance
System Health Checks	AVI Systems personnel perform preventative maintenance. Includes cleaning, adjustments, functional tests, and replacement of parts to keep the system equipment in efficient operating condition.	Included	Two (2) System Health Checks per year, each scheduled at least one (1) week in advance
Asset Management	AVI Systems tracks asset information for Systems.	Included	

CUSTOMER CARE DEFINITIONS

System – Defined as the items listed in the Products and Services Detail section of this Agreement or listed on an attached Equipment List except for Consumables, Owner Furnished Equipment, and Obsolete Equipment.

Priority Support – Means all work under AVI Systems support agreements with Customers is scheduled ahead of any other on-demand work.

Remote Support – Means a service whereby remote calls made to communications and terminal equipment via Customer provided IP connection to determine failures and remedies. Only available where equipment is capable and configured by AVI Systems to provide same.

Onsite Support - Service level response assumes client location is within 60 miles of an AVI Systems Service Center. Additional travel costs may apply if the client location is beyond 60 miles of an AVI Systems Service Center.

Consumables – Means parts such as recording media, batteries, projection lamps and bulbs, etc. Consumables are parts that are not included under this Agreement.

Obsolete Equipment – Defined as items (though possibly still in use) that are outdated with no manufacturer support or parts availability, or products with formal end of life as defined by their manufacturer. Obsolete Equipment are parts that are not included under this Agreement.

Loaner Equipment – Defined as tabletop LCD projectors and flat screen monitors under 50". Tabletop projectors are not integrated into a system. Flat screen monitors will be installed onto a wall if reasonably possible.

Best Effort – Means AVI Systems strives to provide the Service or repair any Incident in an appropriate and generally accepted manner using the resources available but makes no promise in this reference.

Advanced Parts Replacement - Provides for recycling of equipment covered in a system or consumables with no additional fees. Includes coverage for shipping to/from manufacturer for equipment sent to for warranty diagnosis, repair, or exchange

Software Update Assistance – Defined as revisions of existing software which provide maintenance to correct software errors. Assumes software is provided at no charge by the manufacturer or covered under a valid manufacturer maintenance contract. Cascading software dependencies may impact ability to issue updates. Software and features which require additional licensing are not included under this Agreement. Changes to custom templates or scripts after initial deployment are available separate from this agreement.

SYSTEM SUPPORT TERMS

Coverage Dates – Unless otherwise stated, the service coverage date will be effective as of substantial completion or System Support Agreement invoice date; whichever is applicable. Coverage will extend for the duration specified by the corresponding line-item description found in the Product and Services Detail section of this Agreement. AVI Systems reserves the right to withhold services until the invoice is paid in full.

Exclusions – For situations where AVI Systems is providing service or support under this Agreement, no cost service, maintenance, or repair shall not apply to the Equipment if any person other than an AVI Systems technician or other person authorized by AVI Systems, without AVI Systems prior written consent, improperly wires, integrates, repairs, modifies or adjusts the Equipment or performs any maintenance service on it during the term of this Agreement. Furthermore, any Equipment service, maintenance or repair shall not apply if AVI Systems determines, in its sole discretion, that the problems with the Equipment were caused by (a) Customer's negligence; or (b) theft, abuse, fire, flood, wind, lighting, unreasonable power line surges or brownouts, or acts of God or public enemy; or (c) use of any equipment for other than the ordinary use for which such equipment was designed or the purpose for which such equipment was intended, or (d) operation of equipment within an unsuitable operating environment, or (e) failure to provide a suitable operating environment as prescribed by equipment manufacturer specifications, including, without limitation, with respect to electrical power, air conditioning and humidity control.

Systems Support Terms are in addition to AVI Systems' General Terms and Conditions of Sale.

PRODUCTS AND SERVICES DETAIL**PRODUCTS:**

<u>Model #</u>	<u>Mfg</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>	<u>Extended</u>
		Conference Room			
XSM1U	CHIEF	Micro-Adjust Fixed Wall Mount X-Large	1	\$251.71	\$251.71
FCA115	CHIEF	XTM1/XSM1 FUSION WALL PLATE	1	\$77.56	\$77.56
FHB5147	CHIEF	HARDWARE KIT	1	\$12.07	\$12.07
QB98T-B	SAMSUNG	98IN Commercial 4K UHD LED LCD Monitor Display	1	\$8,344.04	\$8,344.04
DL-UHDILC	LIBERTY AV	IN-LINE HDMI CONTROLLER	1	\$144.60	\$144.60
OFE	OWNER	Owner Furnished Equipment - Laptop	1	\$0.00	\$0.00
UVC86	YEALINK	UVC86 4K dual eye, speaker tracking camera	1	\$1,951.22	\$1,951.22
USB2CAT5E-EXT USB EXTENDER	YEALINK	USB Extender through CAT5E cable up to 40 meters	1	\$182.93	\$182.93
C2G-30024	C2G	4K HDBaseT HDMI + USB Wall Plate to Box	1	\$943.32	\$943.32
BIAMP MRB-L-X400-C	BIAMP	Meeting room bundle; includes 1 TesiraFORTE X 400, 1 Parle TCM-XA (white), 1 Parle TCM-XEX (white), AVB Beamtracking ceiling microphone with PoE+ amplifier, white surface mount	1	\$5,792.68	\$5,792.68
PARLE TCM-XA WHITE	BIAMP		1	\$1,646.34	\$1,646.34
BIAMP BPAK	BIAMP	Backpack Adapter Kit	1	\$88.00	\$88.00
PARLE TCM-XEX WHITE	BIAMP	Expansion AVB Beamtracking ceiling microphone, white surface mount	1	\$853.66	\$853.66
DESONO C-IC6 WHITE	BIAMP	In-Ceiling, Indoor 6.5" Coaxial Loudspeaker, White (priced individually, but sold in pairs)	2	\$134.15	\$268.30
Sub-Total: Conference Room					\$20,556.43

INTEGRATION**Sub-Total: INTEGRATION****\$10,077.65**

Total:

\$30,634.08

PRO SUPPORT:

<u>Model #</u>	<u>Mfg</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>	<u>Extended</u>
AVISSA1YR	AVI SYSTEMS	1 Year System Support Agreement	1.0000	\$2,145.00	\$2,145.00

Refer to page 1 for the Grand Total that includes the Taxes, and Shipping & Handling

AVI Systems General Terms and Conditions of Sale

The following General Terms & Conditions of Sale (the "T&Cs") in combination with either (a) a signed Retail Sales Agreement or (b) Quote under which AVI Systems, Inc ("AVI") agrees to supply goods or services constitute a binding contract (the "Agreement") between AVI and the entity identified on page one of the Retail Sales Agreement or Quote (the "Customer"). In the absence of a separately negotiated "Master Services Agreement" between AVI and Customer signed in "wet ink" by the Chief Executive Officer or Chief Financial Officer of AVI, these T&C's shall apply. Any terms and conditions set forth in any correspondence, purchase order or Internet based form from Customer to AVI which purport to constitute terms and conditions which are in addition to those set forth in this Agreement or which attempt to establish conflicting terms and conditions to those set forth in this Agreement are expressly rejected by AVI unless the same has been manually countersigned in wet ink by an Officer of AVI.

1. Changes In The Scope of Work – Where a Scope of Work is included with this Agreement, costs resulting from changes in the scope of this project by the Customer, including any additional requirements or restrictions placed on AVI by the Customer or its representatives, will be added to the contract price. When AVI becomes aware of the nature and impact of the change, a contract Change Order will be submitted for review and approval by the Customer before work continues. AVI has the right to suspend the work on the project pending Customer's written approval of the Change Order.

2. Ownership and Use of Documents and Electronic Data – Where applicable, drawings, specifications, other documents, and electronic data furnished by AVI for the associated project under this Agreement are instruments of the services provided. These items are "Confidential Information" as defined in this Agreement and AVI shall retain all common law, statutory and other reserved rights, including any copyright in these instruments. These instruments of service are furnished for use solely with respect to the associated project under this Agreement. The Customer shall be permitted to retain copies of any drawings, specifications, other documents, and electronic data furnished by AVI for information and reference in connection with the associated project and for no other purpose.

3. Proprietary Protection of Programs – Where applicable this Agreement does not cause any transfer of title, or intellectual rights, in control systems programs, or any materials produced in connection therewith, including any source code. Any applications or programs supplied by AVI are provided, and are authorized for installation, execution, and use only in machine-readable object code form. This Agreement is expressly limited to the use of the programs by the Customer for the equipment in connection with the associated project. Customer agrees that it will not seek to reverse-engineer any program to obtain source codes, and that it will not disclose the programs source codes or configuration files to any third party, without the written consent of AVI. The programs, source codes and configuration files, together with AVI' know-how and integration and configuration techniques, furnished hereunder are proprietary to AVI, and were developed at its private expense. If Customer is a branch of the United States government, for purposes of this Agreement any software furnished by AVI hereunder shall be deemed "restricted computer software", and any data, including installation and systems configuration information, shall be deemed "limited rights data", as those terms are defined in FAR 52.227-14 of the Code of Federal Regulations.

4. Shipping and Handling and Taxes – The prices shown are F.O.B. manufacturer's plant or AVI's office depending on where items are located when direction is issued to ship to the point of integration. The Customer, in accordance with AVI's current shipping and billing practices, will pay all destination charges. In addition to the prices on this Agreement, the Customer agrees to pay amounts equal to any sales tax invoiced by AVI, or (where applicable) any use or personal property taxes resulting from this Agreement or any activities hereunder. Customer will defend, indemnify and hold harmless AVI against any claims by any tax authority for all unpaid taxes or for any sales tax exemption claimed by Customer.

5. Title – Where applicable, title to the Equipment passes to the Customer on the earlier of: (a) the date of shipment from AVI to Customer, or (b) the date on which AVI transmits its invoice to Customer.

6. Security Interest – In addition to any mechanics' lien rights, the Customer, for value received, hereby grants to AVI a security interest under the Minnesota commercial code together with the a security interest under the law(s) of the state(s) in which work is performed or equipment is delivered. This security interest shall extend to all Equipment, plus any additions and replacements of such Equipment, and all accessories, parts and connecting Equipment now or hereafter affixed thereto. This security interest will be satisfied by payment in full unless otherwise provided for in an installment payment agreement. The security interest shall be security for all sums owed by Customer under this Agreement. A copy of this Agreement may be filed as a financing statement with the appropriate authority at any time after signature of the Customer. Such filing does not constitute acceptance of this Agreement by AVI

7. Risk of Loss or Damage – Notwithstanding Customer's payment of the purchase price for Equipment, all risk of loss or damage shall transfer from AVI to Customer upon transfer of Title to Customer. Customer shall be responsible for securing insurance on Equipment from this point forward.

8. Receiving/Integration – Unless the Agreement expressly includes integration services by AVI, the Customer agrees to furnish all services required for receiving, unpacking and placing Equipment in the desired location along with integration. Packaging materials shall be the property of the Customer.

9. Equipment Warranties – To the extent AVI receives any warranties from a manufacturer on Equipment; it will pass them through to Customer to the full extent permitted by the terms of each warranty. Factory warranties vary by manufacturer, and no additional warranties are expressed or implied.

10. General Warranties – Each Party represents and warrants to the other that: (i) it has full right, power and authority to enter into and fully perform its obligations under this Agreement, including without limitation the right to bind any party it purports to bind to this Agreement; (ii) the execution, delivery and performance of this Agreement by that Party does not conflict with any other agreement to which it is a Party or by which it is bound, and (iii) it will comply with all applicable laws in its discharge of its obligations under this Agreement. AVI warrants, for a period of 90 days from Substantial Completion, the systems integration to be free from defects in workmanship. CUSTOMER WARRANTS THAT IT HAS NOT RELIED ON ANY

INFORMATION OR REPRESENTATION PROVIDED BY OR ON BEHALF OF AVI WHICH IS NOT EXPRESSLY INCLUDED IN THESE GENERAL TERMS AND CONDITIONS OR THE RETAIL SALES AGREEMENT. EXCEPT AS EXPRESSLY SET FORTH HEREIN. AVI DISCLAIMS ANY EXPRESS OR IMPLIED WARRANTIES WITH REGARD TO THE EQUIPMENT, MATERIALS AND SERVICES PROVIDED BY AVI, INCLUDING WITHOUT LIMITATION WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON INFRINGEMENT AND TITLE.

11. Indemnification – Customer shall defend, indemnify and hold harmless AVI against all damages, claims, liabilities, losses and other expenses, including without limitation reasonable attorneys' fees and costs, (whether or not a lawsuit or other proceeding is commenced), that arise in whole or in part from: (a) any negligent act or omission of Customer, its agents, or subcontractors, (b) Customer's failure to fully conform to all laws, ordinances, rules and regulations which affect the Agreement, or (c) Customer's breach of this Agreement. If Customer fails to promptly indemnify and defend such claims and/or pay AVI's expenses, as provided above, AVI shall have the right to defend itself, and in that case, Customer shall reimburse AVI for all of its reasonable attorneys' fees, costs and damages incurred in settling or defending such claims within thirty (30) days of each of AVI's written requests. AVI shall indemnify and hold harmless Customer against all damages, claims, liabilities, losses and other expenses, including without limitation reasonable attorneys' fees and costs, (whether or not a lawsuit or other proceeding is commenced), to the extent that the same is finally determined to be the result of (a) any grossly negligence or willful misconduct of AVI, its agents, or subcontractors, (b) AVI's failure to fully conform to any material law, ordinance, rule or regulation which affects the Agreement, or (c) AVI's uncured material breach of this Agreement.

12. Remedies – Upon default as provided herein, AVI shall have all the rights and remedies of a secured party under the Minnesota commercial code and under any other applicable laws. Any requirements of reasonable notice by AVI to Customer, or to any guarantors or sureties of Customer shall be met if such notice is mailed, postage prepaid, to the address of the party to be notified shown on the first page of this Agreement (or to such other mailing address as that party later furnishes in writing to AVI) at least ten calendar days before the time of the event or contemplated action by AVI set forth in said notice. The rights and remedies herein conferred upon AVI, shall be cumulative and not alternative and shall be in addition to and not in substitution of or in derogation of rights and remedies conferred by the Minnesota commercial code and other applicable laws.

13. Limitation of Remedies for Equipment – AVI's entire liability and the Customer's sole and exclusive remedy in all situations involving performance or nonperformance of Equipment furnished under this Agreement, shall be the adjustment or repair of the Equipment or replacement of its parts by AVI, or, at AVI option, replacement of the Equipment.

14. Limitation on Liability – EXCEPT IN CIRCUMSTANCES INVOLVING ITS GROSS NEGLIGENCE OR WILLFUL MISCONDUCT, THE TOTAL LIABILITY OF A AVI UNDER THIS AGREEMENT FOR ANY CAUSE SHALL NOT EXCEED (EITHER FOR ANY SINGLE LOSS OR ALL LOSSES IN THE AGGREGATE) THE NET AMOUNT ACTUALLY PAID BY CUSTOMER TO AVI UNDER THIS AGREEMENT DURING THE TWELVE (12) MONTH PERIOD PRIOR TO THE DATE ON WHICH AVI'S LIABILITY FOR THE FIRST SUCH LOSS FIRST AROSE.

15. No Consequential Damages – AVI SHALL NOT HAVE ANY LIABILITY TO CUSTOMER OR TO ANY OTHER PERSON OR ORGANIZATION FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY, PUNITIVE OR SPECIAL DAMAGES OF ANY DESCRIPTION (INCLUDING WITHOUT LIMITATION LOST PROFITS OR LOSS OR INTERRUPTION OF BUSINESS), WHETHER BASED ON CONTRACT, NEGLIGENCE, TORT, OR ANY OTHER LEGAL THEORY, REGARDLESS OF WHETHER ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND IRRESPECTIVE OF THE NUMBER OR NATURE OF CLAIMS.

16. Acceleration of Obligations and Default – Payment in full for all "Equipment," which is defined as all goods identified in the section of the Agreement with the same title, as well for any and all other amounts due to AVI shall be due within the terms of the Agreement. Upon the occurrence of any event of default by Customer, AVI may, at its option, with or without notice, declare the whole unpaid balance of any obligation secured by this Agreement immediately due and payable and may declare Customer to be in default under this Agreement.

17. Choice of Law, Venue and Attorney's Fees – This Agreement shall be governed by the laws of the State of Minnesota in the United States of America without reference to or use of any conflicts of laws provisions therein. For the purpose of resolving conflicts related to or arising out of this Agreement, the Parties expressly agree that venue shall be in the State of Minnesota in the United States of America only, and, in addition, the Parties hereby consent to the exclusive jurisdiction of the federal and state courts located in Hennepin County, Minnesota in the United States of America and waive any right to assert in any such proceeding that Customer is not subject to the jurisdiction of such court or that the venue of such proceeding is improper or an inconvenient forum. The Parties specifically disclaim application (i) of the United Nations Convention on the International Sale of Goods, 1980, and (ii) of Article 2 of the Uniform Commercial Code as codified. In the event AVI must take action to enforce its rights under the Agreement, the court shall award AVI the attorney's fees it incurred to enforce its rights under this Agreement.

18. General – Headings are for reference purposes only and shall not affect the meaning or interpretation of this Agreement. The Parties acknowledge and agree that the Agreement has been negotiated by the Parties and that each had the opportunity to consult with its respective counsel, and shall be interpreted fairly in accordance with its terms and without any strict construction in favor of or against either Party based on draftsmanship of the Agreement. This Agreement is not assignable by Customer without the prior written consent of AVI. Any attempt by Customer to assign any of the rights, duties, or obligations of this Agreement without such consent is void. AVI reserves the right to assign this Agreement to other parties in order to fulfill all warranties and obligations expressed herein, or upon the sale of all or substantially all of AVI's assets or business. This Agreement can only be modified by a written agreement duly signed by persons authorized to sign agreements on behalf of the Customer and of AVI, and variance from the terms and conditions of the Agreement in any order or other written notification from the Customer will be of no effect. If any provision or provisions of this Agreement shall be held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby. AVI is not responsible for any delay in, or failure to, fulfill its obligations under this Agreement due to causes such as natural disaster, war, emergency conditions, labor strike, acts of terrorism, the substantial inoperability of the Internet, the inability to obtain supplies, or any other reason or any other cause or condition beyond AVI's reasonable control. Except as otherwise stated in the Agreement, AVI is not obliged to provide any services hereunder for Equipment located outside the United States or Puerto Rico. Scheduled completion dates are subject to change based on material shortages caused by shortages in cable and materials that are industry wide.

19. Confidentiality. The term "Confidential Information" shall mean the inventions, trade secrets, computer software in both object and source code, algorithms, documentation, know how, technology, ideas, and all other business, customer, technical, and financial information owned by AVI or the Customer, which is designated as confidential, or communicated in such a manner or under such circumstances as would reasonably enable a person or organization to ascertain its confidential nature. All the Confidential Information of a party to this Agreement shall be maintained in confidence by the other party, and neither party shall, during the term of this Agreement or for a period of three (3) years subsequent to the termination of this Agreement, divulge to any person or organization, or use in any manner whatsoever, directly or indirectly, for any reason whatsoever, any of the Confidential Information of the other party without receiving the prior written consent of the other party. AVI and the Customer shall take such actions as may be reasonably necessary to ensure that its employees and agents are bound by the provisions of this Section, which actions shall, as may be reasonably requested by either party, include the execution of written confidentiality agreements with the employees and agents of the other party. The provisions of this Section shall not have application to any information that (i) becomes lawfully available to the public; (ii) is received without restriction from another person or organization lawfully in possession of such information; (iii) was rightfully in the possession of a party without restriction prior to its disclosure; or (iv) is independently developed by a party or its employees or agents without access to the other party's similar information.

20. Nonsolicitation - To the extent permitted by applicable law, during the term of this Agreement and for a period of one (1) year after the termination this Agreement, each Party agrees that it shall not knowingly solicit or attempt to solicit any of the other Party's executive employees or employees who are key to such Party's performance of its obligations under this Agreement ("Covered Employees"). Notwithstanding the foregoing, nothing herein shall prevent either Party from hiring as an employee any person who responds to an advertisement for employment placed in the ordinary course of business by that Party and/or who initiates contact with that party without any direct solicitation of that person by that Party or its agents.

21. Price Quotations and Time to Install – AVI often installs systems at the end of a construction project. The price quoted contemplates that AVI shall have access to the location for the time shown for AVI to complete its work after the work of all other contractors is substantially complete which means, generally, all other trades are no longer generating dust in the location, and final carpeting/flooring is installed (the "Prepared Area") Failure to give AVI access to the Prepared Area for the amount of time shown for the installation may result in increased installation costs, typically in a manner proportionate to the reduction of time given to AVI to complete its work compared to the original schedule.

22. Price Quotations – Unless otherwise specified, all prices quoted reflect a discount for a cash payment (i.e., check, wire transfer) made by Customer in full within the terms of each invoice. Payment in other forms, including credit card, p-card, or other non-cash payments shall be subject to a convenience above the cash price. Please speak to your AVI representative if you have any questions in this regard.

BID #3

St. Clair County Health

Attention:
John Schobert
Submitted By:
Andrew Michael

11840 Westline Industrial Drive
St Louis, MO 63146
314-909-1990



Bill of Materials

	Product	Manufacturer	Part #	Qty	Unit Price	Extended Price
1	98 Inch 4K LED Display (No Touch) includes 3YR Advanced Replacement Warranty	Newline	EPR7A098NT-000	1	\$10,125.31	\$10,125.31
2	Extra Large Wall Mount	Legrand	XSM1U	1	\$246.83	\$246.83
3	Extra Large Pull-out Accessory	Legrand	FCAXV1U	1	\$494.93	\$494.93
4	Poly X70 Soundbar	Poly	POL-720087290001	1	\$6,025.27	\$6,025.27
5	Poly Remote Control	Poly	POL-220152885001	1	\$147.11	\$147.11
6	Barco CX-30 Conferencing ClickShare Unit	Barco	R9861513US	1	\$2,326.58	\$2,326.58
7						
8	OPTIONAL ITEMS (not included in equipment sub-total)					
9	Button Panel Controller (on/off, volume and source selection)	BIAMP	Impera Uniform	1	\$379.74	\$379.74
10	Button Panel Wall Adapter (Required for button panel to attach to US 1 gang box)	BIAMP	KP-U8-RP	1	\$31.64	\$31.64
11	980NT Non-touch Display 1 Year Extended Warranty	BIAMP	EPR8A0NT98-001	1	\$789.87	\$789.87
12	980NT Non-touch Display 2 Year Extended Warranty	BIAMP	EPR8A0NT98-002	1	\$1,137.97	\$1,137.97
13	Labor Adds:					
14	Button Panel Install	Labor	Button Panel Labor	1	\$253.16	\$253.16
15	Data Drop Behind TV Install	Labor	Data Labor	1	\$632.91	\$632.91
16	Duplex Outlet Behind TV	Labor	Power Labor	1	\$765.82	\$765.82

Scope of Work Notes:

1. Install equipment listed above
2. Includes programming, commissioning and testing of system as well as end user training.
3. Includes 1YR service warranty.
4. Newline display includes 3 YR advanced replacement warranty from manufacturer.
5. Optional items are excluded from grand total below.

Investment Summary

WOMEN OWNED

	Description	Price
	Equipment Sub Total	\$19,366.03
	Installation	\$2,686.67
	Programming and Design	\$640.00
	PM & Service Warranty	\$1,360.00
	Shipping & Handling	\$239.25
	Total	\$24,291.95
	<i>*Estimated Taxes</i>	<i>\$1,615.48</i>
	Grand Total*	\$25,907.42

_____	_____
Authorized Buyer (Signature)	Date
_____	_____
Authorized Buyer (Print Name)	Title of Authorized Buyer

Proposal valid for 10 business days from:

11/30/2022

CI Select is pleased to submit this proposal for your acceptance. Unless otherwise stated, quoted prices are based on normal working hours, M-F, 7am-5pm. Buyer is subject to applicable sales tax. Seller retains a purchase money interest. By accepting this proposal, you agree to our full terms & conditions – see our website at www.ciselect.com/terms. The deposit amount is required within 5 days of order placement. A convenience fee of 2.75% applies to credit cards. Due to current market conditions, final contract price subject to change due to material shortage, manufacturer tariffs, shipping fees, or interim price changes greater than 2%. Many products are often shipping late and although most products shown are considered in stock and shipping now, availability cannot be guaranteed and may affect the expected installation dates.



Favorite
Healthcare Staffing

Part of Acacium Group

Proposal Response

Nursing Services
St. Clair County Health Department

Due October 14, 2022, prior to 3 p.m. CT



7255 West 98th Terrace
Bldg 5, Ste 150
Overland Park, KS 66212
913-383-9733
www.favoritestaffing.com

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October 13, 2022

St. Clair County Health Department
Administration
19 Public Square, Suite 150
Belleville, IL 62220

RE: COVID-19 Staffing Proposal

Favorite Healthcare Staffing, LLC ("Favorite") is pleased to respond to the St. Clair County Health Department Request for Proposal for nursing services. Favorite is a national supplemental staffing agency which complies with all the standards and guidelines set forth by Joint Commission, OSHA, and the state of Illinois.

Favorite has 15 years of experience providing emergency response staffing for pandemics, natural disasters and humanitarian crises. Since the beginning of the COVID-19 pandemic, we have partnered with many different state agencies to help successfully deliver on COVID relief and our knowledge and experience has allowed us to become one of the largest COVID-19 staffing providers in the country. Favorite has the ability and focus to:

- Provide critical one-on-one customer service every hour of every day
- Manage the many moving parts through our dedicated team
- Draw on our extensive experience and expertise to anticipate issues before they happen
- Orchestrate the logistical and operational aspects to work together
- Pivot our delivery and adjust staffing at a moment's notice if needed
- Provide St. Clair County Health Department with timely updates and communication along the way

I am proud to be St. Clair County Health Department's contact for all operational and contract management services related to this project. Through our proven processes, our 24/7 National Operations Center, network of local branch offices and travel services, we look forward to the opportunity to partner with St. Clair County Health Department.

Please feel free to reach out with any questions or if you need further assistance.

Sincerely,



Keenan Driver, Vice President
Favorite Healthcare Staffing, LLC
Cell: 765-432-1681
Phone: 913-800-7023
Email: kdriver@favoritestaffing.com

Proposal Response

St. Clair County Health Department RFP

Favorite Healthcare Staffing, LLC (Favorite) is a Joint Commission certified, privately held corporation with branches in major metropolitan areas throughout the United States. Favorite was founded in 1981 and is registered in the state of Kansas. Favorite has a reputation of delivering high quality services to both our clients and healthcare professionals. Our mission is to be the nation's premier provider of temporary healthcare professionals and managed solutions by exceeding the expectations of our clients, associates, and the individuals we serve.

In addition to our 27 national branches, our corporate headquarters, located in Overland Park, Kansas, provides a full range of support services to our local branches. These include, but are not limited to human resources, legal, quality assurance, contract administration, accounting, payroll, IT, purchasing, and advertising. In addition, we have the following staffing divisions at the corporate office: Travel Services, Allied Services, Favorite Managed Services/VMS, Advanced Practice, Direct Hire, National Accounts, Clinical Research and the National Operations Center (Call Center).



A leader in COVID-19 Response Staffing

Favorite is an industry leader in providing emergency response and preparedness in a variety of situations. Our staff have grown accustomed to the fast-paced nature of emergency staffing while responding to hurricanes, floods, and other natural disasters. The COVID-19 crisis has created similar requests that are urgent in nature.

Our extensive database of medical staff and use of technology allows us to scale operations within 24-48 hours of an order. We have 400+ Recruiters across the company who can be re-deployed from daily operations to the emergency event taking place. This bandwidth not only allows for a quick delivery, but also the ability to scale over 2,000 medical staff on a given deployment if necessary.

Favorite's ability to provide qualified staff comes from our unique structure and team focus:

Travel Division

- Our Travel Division currently has 100 Recruiters and is primarily focused on 4-13+ week contract assignments and emergency response staffing for RN, LPN, CNA, Nurse Practitioners and Physicians Assistants.

Allied Health + Non-Clinical Division

- Our Allied Health Division currently has 50 Recruiters and is primarily focused on 4- to 13-week contract assignments and emergency response staffing for all allied health positions.

Direct Hire Division

- Our Direct Hire Division currently has 25 Recruiters and is primarily focused on direct placement positions, RPO and temp to perm solutions for clients.

Local Branch Offices

- Our local branch offices have over 200 Recruiters and primarily handle per diem and local contract positions across the country.

Use of Technology

- Our database currently has over **one million active profiles**

Favorite has the capabilities to staff all necessary clinical and non-clinical positions. In addition to our internal resources, Favorite also maintains a network of 300+ partners who provide sub-contracted staffing and logistic services to secure the **necessary talent and supplies needed arrive on time, every time.**

Mobilize staffing technology

Favorite has made investments early and often in technology and tools that benefit our clients. Favorite's Mobilize technology is our end-to-end staffing software solution that answers the call during periods of staffing shortages. Mobilize empowers the management of candidate profiles, onboarding, credentialing and scheduling – all the way through back-office functions, automated timecard processing to payroll and invoicing. Easy integration with third party technology allows full optimization and streamlining of the entire staffing process — all from a single platform.

Through Mobilize, our candidates can easily view work schedules, promote availability, and accept shifts based on their qualifications and situation — all from their smart phone.



Our Mobilize App gives employees the ability to sign up for per diem or contract positions and complete their timecard from their phone. Mobilize automates and simplifies the vetting and verification process — speeding up the onboarding process and putting our candidates to work much faster. Advantages include:

- Decreases time to onboard with mobile credential upload
 - Ensures compliance with automated expiring credential reporting
 - Automates agency and client-specific credential management
 - Integrates background checks, skills checklists and candidate testing
 - Drives transparency with robust reporting and Business Intelligence Analytics
- Online credential management for an easy transfer of data to the employee which allows for faster turnaround times
 - Cloud-based texting platform to quickly get messages out to the field for daily operations OR recruitment

Notable COVID-19 Projects

Since the beginning of the pandemic, we have partnered with many different state agencies to help successfully deliver on COVID-19 relief.

Illinois Emergency Management Agency (IEMA) COVID-19 Project

- Provided 1,900 Medical Staff providing Vaccine Administration and COVID Testing throughout the state
- Provided 4,000 Medical Staff providing Surge Staffing into Illinois Hospitals, Group Homes, Prisons, Behavioral Hospitals at one time
- 100% delivery within requested timelines
- Shelters for Migrants - City of Chicago and Chicago Emergency Management for Shelter operations in the Chicagoland Area

Illinois Healthcare & Family Services (HFS) COVID-19 Project

- Provided over 2,500 Medical Staff providing Surge Staffing into Illinois Hospitals at one time
- Supported over 140 hospitals statewide
- Supplied over 250 staff via surge teams to overflowing hospitals in crisis during the height of COVID

Illinois Department of Human Services (IDHS) Project

- Provided 800 Medical Staff into Developmental and Mental Health Centers
- Provided clinical and non-clinical staffing to facilities that care for developmentally challenged, vulnerable populations, and mental health services
- Provided staffing help to residential programs for people with severe medical and/or behavioral needs facilities that span across the state of Illinois
- 100% delivery within requested timelines

Cook County COVID-19 Project

- Provided 700 Medical Staff for Vaccine Administration and COVID-19 testing throughout the state
- Provided 400 Medical Staff for Surge Staffing into hospitals and prisons at one time

City of Chicago COVID-19 Project

- Provided staffing for Mobile Vaccine Outreach program
- Mobile clinic conducted home visits to administer vaccines
- Pop-up vaccine clinics across Chicago
- Provided staffing for homeless shelters to perform COVID-19 testing

Illinois Department of Corrections COVID-19 Project

- Provided 600 Medical Staff for Vaccine Administration and COVID Testing throughout the state
- Supported over 26 correctional facilities statewide

California Department of Public Health – via Subcontractor

- Provided 1,200 Medical Staff for Surge Staffing into California Hospitals
- Provided 1,300 Medical Staff for Vaccine Administration throughout the state
- 100% delivery within requested timelines

Dept of Human Services and Oregon Health Authority-Via Subcontractor

- Provided 1,025 Medical Staff for Surge Staffing into Hospitals, Group Homes, Behavioral Centers, Psychiatric Hospitals throughout the state
- 100% Delivery within requested timelines

Iowa Homeland Security & Emergency Mgmt. COVID-19 Project

- Provided 105 RNs to 41 hospitals across the state of Iowa to COVID-19 hot spots
- Deployed 30 RNs for Strike Team Vaccine Administration across the State of Iowa
- Deployments were required to be on site and working within 72 hours of request
- 100% delivery within requested timelines

Florida Division of Emergency Mgmt. COVID-19 Project

- Provided 1,500+ medical staff and Contact Tracers for all 66 county health departments throughout the state of Florida
- Provided 1,000+ medical staff deployed to provide COVID-19 testing at over 50 drive through, walk up, and retail sites throughout the state
- Provided 1,000+ medical staff for infection control and stabilization for nursing homes across all seven regions in the state
- Provided 1,000+ medical staff to overwhelmed hospitals and nursing homes needing COVID-19 relief
- Most deployments were required to be on site and working within 48 hours of request
- 100% delivery within requested timelines

UMass + Lowell General Hospital Alternate Care Hospital – via Subcontractor

- Provided 204 Medical Staff to provide coverage for both Alternate Care Hospitals

We are recruitment and sourcing experts.

- Favorite continually sources candidates through resume mining and direct messaging on Indeed, ZipRecruiter and LinkedIn
- We employ paid digital marketing campaigns across Google, LinkedIn, Facebook, Instagram and Twitter
- We deliver weekly emails to our Indeed and Glassdoor audience to highlight job openings
- We have access to an exceptionally large internal database of candidates to send job communications via email, text or voicemail
- Our recruiters are experts in scheduling and moving our “inventory” around to achieve a maximum fill ratio. In addition, our National Travel Services team is located at our corporate office and can assist with temporary healthcare contracts over eight weeks in duration.



Joint Commission Certification

We have been Joint Commission certified since October 26, 2005. Joint Commission, the preeminent healthcare standard setting and accrediting body, learned what our clients have valued for over forty years -- which is we deliver on our promises as the premier provider of healthcare staffing solutions. Not only do we meet our obligations to clients, employees and communities nationwide, but we exceed their expectations.

The Joint Commission Gold Seal of Approval™ means our organization passed extensive evaluation, including unannounced branch office site visits, in demonstration of compliance with standards in such key areas as leadership, HR management, information management and performance measurement and improvement.

Each Temporary Healthcare Worker (THP) we hire is put through a rigorous interview and credential checklist template required by our company. Any client specific credentials are added to this list as THPs are offered these positions. Licenses are verified online via each state. Staff credentials are stored electronically and available for request by our clients 24/7 via our industry-leading platform and mobile application.

The best care starts with the best nurses:

For 41 years, Favorite has taken pride in hiring the most qualified and highest quality clinical staff in the industry. Favorite attracts and retains these applicants by providing them with flexibility of assignments, top salaries, and multiple benefits including but not limited to continuing education reimbursement, referral bonuses, sign-on bonuses, weekly pay, 401(k) Employee Savings plan, direct deposit, and more. We consistently engage with our clinicians at a local level through each of our branch offices. Knowing the communities, they live in, work in and support, makes all the difference in building lasting relationships with our clients. We are grateful for the healthcare professionals who have been with us for decades and those who are newer to the Favorite family – consistently providing compassionate, high-quality healthcare to their patients.

Favorite has a proven track record of providing top quality personnel and has minimal problems with unsatisfactory personnel. We will provide St. Clair County Health Department with all requested documentation and records pertaining to our healthcare professionals, including all required licenses and certifications.

Screening Assurance

All employees of Favorite have been screened to meet our high standards set upon our Joint Commission Certification. The evaluation of personnel considered for hire and placement by Favorite includes but is not limited to validating work experience by application disclosure and reference checking, verifying all licenses and state certifications, the satisfactory completion of an appropriate screening test, confirmation of supplemental credentialing such as CPR, ACLS etc., drug screening, criminal background testing consistent with state guidelines, health, and immunization documentation including screening for tuberculosis.

Favorite requires a minimum of one year experience in the area health care personnel will be placed and usually our temporary employees have significantly more experience than that.

Favorite's minimum standards for employment are:

- One year of current clinical experience
- Valid current licensure
- Current CPR and other certifications, if needed
- Eligibility to work in the U.S.
- Work related references
- Health statement
- Current TB skin test or Chest X-ray and TB Questionnaire
- Drug screening and criminal background checks
- Checked for OIG/GSA exclusions
- Skills assessment
- Online competency exams
- Orientation to Favorite through our Annual Training & Orientation test
- Acceptance of our Terms and Conditions

All Favorite employees go through an orientation program, which includes a video presentation explaining our policies and procedures. Also completed is testing specific to the healthcare professional's area of expertise. Each employee reviews our Annual Orientation and Training Manual which covers all the mandatory annual in-services such as Fire and Electric Safety, OSHA, Universal Precautions, Proper Body Mechanics, HIPAA, Employee Right to Know, Proper Hand Washing Techniques, and Standards for Preventing the Transmission of Tuberculosis in Healthcare Facilities. Favorite complies with the Hepatitis B vaccinations/declination, as required by OSHA.

Quality Measures

Favorite's policies and procedures for maintaining compliance with regulatory requirements is second to none in the industry. In October 2005, we received our Joint Commission Certification following a corporate review of all our locations and corporate office including our National Travel Services. As part of our internal quality assurance program, a quarterly audit is conducted by the Quality Assurance Department, validating that the information available in the file and in the electronic profile is up to date according to the policies of Favorite and our clients.

Flexible invoicing, payroll and payment processes.

Favorite provides several methodologies for invoice and billing.

- **Consolidated Invoicing** - Our invoicing process is customizable to your business needs. Favorite will provide you a single invoice for all the agencies.
- **Integration with Kronos or API time keeping** - Favorite is able to integrate with your current time keeping, therefore providing a reverse invoice system.
- **Webtime Entry-Time and Attendance** - We can easily define your payroll or labor rules to assist with managing time such as overtime rules, lunch approvals, and many others. We can improve the accuracy of managing time-in/time-out information from the inputting of the information through the invoicing process. Our time entry system is accessed through our web site www.favoritestaffing.com by the contingent labor resources and your staff.

Our technology integrates with the timekeeping system to ensure a seamless invoicing process. All job orders are entered and automatically appear on recruitment platforms such as Indeed, CareerBuilder, and others.

Additional Services and Qualifications

Favorite provides a full menu of staffing services, offering flexible models including per diem, travel, contract staff, direct hire, and temp-to perm in the following areas: nursing, allied, advance practice, rapid response, disaster, and project staff. See our Comprehensive Menu of Services menu below.

Nursing	Allied Health	Nonclinical	Provider Managed Services	Project Staffing	Advanced Practice
Per Diem / Contract Direct Hire Coverage for: <ul style="list-style-type: none"> • Ambulatory Care • Cardiac Cath • Case Management • Critical Care • Emergency Room • Geriatrics • Health Informatics • Home Health • Interventional Radiology • Labor and Delivery • Med Surg • Neonatal • Operating Room • Pediatrics • Post Anesthesia • Psychiatrics • Rehab • Telemetry 	Per Diem / Contract Direct Hire Coverage for: <ul style="list-style-type: none"> • Imaging Centers • Laboratory Services • Medical Assistants • Medical Billing/Coding • Paramedics/EMTs • Pharmacy • Radiology Services • Rehabilitation • Respiratory Services • Social Work • Surgical Services 	Per Diem / Contract Direct Hire Coverage for: <ul style="list-style-type: none"> • Administrative • Admitting • Dietary • Environmental Services • Finance • Human Resources • IT • Procurement 	General Consulting <ul style="list-style-type: none"> • Consolidated Invoicing • Credential Management • Electronic Time Capture • Financial Reporting • Float Pool Management • On-Boarding • Orientation Mgmt. • Staffing /Scheduling • Technology • Vendor Management • Vendor on Premise 	<ul style="list-style-type: none"> • Bed Decrease • Bed Expansion • Care Delivery Model • Changes in Bed Classification • Consulting Services • Disaster Relief • EMR (Electronic Medical Record) Implementation • EMR Upgrade • ICD9 – ICD10 • New Hospital Opening • Rapid Response • Recruitment Process Options (RPO) 	Per Diem / Contract Direct Hire Areas of Specialization <ul style="list-style-type: none"> • Clinics • Correctional • Emergency Medicine • Family Practice / Primary Care • Hospitalists • Internal Medicine • Neonatal Care • Occupational Health • Pediatrics • Psychiatry • Urgent Care • Women's Health
Serving All Healthcare Settings:					
Hospitals Long-Term Care	Corrections Clinics	Surgicenters Rehab Facilities	Schools Physician Offices		

Our enterprise-wide staffing program provides all-encompassing support from project staffing, allied health, and clinical to non-clinical. Favorite’s ability to support these comprehensive services is certainly a competitive strength as most vendors do not provide all of these options in a single program.

National Travel Services Department

Our established National Travel Services division allows us to provide a greater base of resources to clients served by our local offices, as well as services in cities that are not supported by a local branch office. Our National Travel Services has thousands of active healthcare personnel ready to be placed on assignments ranging in length between 2 weeks to 52 weeks.

National Allied Health Department

Our allied health assignment options include per diem, long and short-term contract, travel, temp-to-perm, and direct hire/permanent placement. In addition to traditional allied health classifications, healthcare informatics, information technology and non-clinical positions can be provided.

Direct Hire and Temp-to-Perm Options

Please refer to **Exhibit 1 – Direct Hire Agreement** which provides an overview of our terms for Direct Hire and Term-to Perm options.

PLEASE NOTE: Pursuant to Illinois Law, no temp-to-perm or conversion fees shall be in effect for THPs staffed for nursing specialties (RNs, LPNs, CNAs, NPs).

Cost Proposal

Our rates are provided below. Favorite offers a three-tiered rate structure which includes standard rates, incentive rates and crisis rates. We have moved to this system to provide pricing that is much more transparent and consistent. We recognize the challenge that comes with adjusting rates during a crisis such as the COVID-19 pandemic. With our new tiered structure, we can provide up-front information on rate options and allow our clients to dictate rate changes as they see fit.

	Tier 1 - Standard	Tier 2 - Urgent	Tier 3- Crisis
RN	\$75.85	\$89.64	\$110.32
LPN/LVN	\$65.95	\$77.94	\$95.92
Security	\$40.00	\$45.00	\$55.00

Minimum Qualifications of Security Personnel

Allied Health employees' skills are assessed through the interview process, review of experience level and review of references. Applicants must provide and meet the following documentation and requirements:

- A. **Picture Identification:** A photo I.D. from a reliable source.
- B. **Pre-Employment Screening:** All applicants are subjected to a 10-panel drug screen and otherwise tested in accordance with applicable regulatory requirements.
- C. **Criminal Background Investigation:** Employees are checked in a manner compliant with the requirements of Client and always in accordance with government regulations.
- D. **I-9:** Documentation and verification upon Pre-employment

- E. **Education:** Documentation of Education associated with profession/class. (Accepted if it is documented on the application)
- F. **Work History:** Documentation of work history associated with profession/class or as required by client. (Accepted if it is documented on the application)
- G. **References:** At least two satisfactory written or verbal references verifying work performance in applicable clinical areas.

Exhibit 1
Direct Hire Agreement



Direct Hire Agreement

The following Direct Hire and Temp-to-Perm terms shall apply unless this right is specifically protected in accordance with state and/or local law (e.g. Illinois, Iowa, and Minnesota).

The Following Policy and Fee Schedule Shall Apply to Direct Hire Placements:

The direct hire fee shall be equal to the following percent of the candidate's first year's annualized salary for any candidate presented to Client by Favorite who accepts a position with any clinic, group, healthcare facility or organization owned, operated, or affiliated with Client whether or not in Client's actual local community. Salary amount will be listed on the employment letter for the candidate. In the event Favorite submits a candidate that has been in Client's database, but has not been contacted by Client within 45 days, the candidate is considered eligible to be presented through Favorite.

Position Level	Job Specification	Direct Hire Fees
Staff Position	Registered Nurse, Licensed Practical Nurse, Certified Nursing Assistant, Case Manager, Charge RN, Health Informatics	18%
Mid-Level	Nurse Practitioner, Physician Assistant, Department Manager/Director	20%
Executive Level	Director of Nursing, VP Operations and C-Level Healthcare Personnel	25%
Physicians		\$20,000

A. Client agrees to make payment to Favorite in the following manner:

- i. Client will be invoiced upon confirmation of placement for each candidate.
- ii. Full payment of the direct hire fee will be due to Favorite upon receipt of the invoice date.

B. Direct Hire Guarantee:

The Direct Hire Guarantee will apply if payment is received within ten (10) days of the date on the invoice. In the unlikely event that the client is unsatisfied with a candidate provided by Favorite prior to completion of ninety (90) days of the start date the client may choose to end the candidate's employment. Favorite will work with Client to replace the candidate, or Client will be issued a credit on a replacement as follows:

0 – 30 days	75% credit
31 – 60 days	50% credit
61 – 90 days	25% credit

- i. No replacement will be offered in the event of layoff, a substantial change in the original job description, or elimination of the position.
- ii. Credits may be used immediately or within twelve (12) months beginning at the termination date. A credit may be used for the original candidate search; any deviation from this will need to be approved in advance by Favorite.
- iii. Client will not directly hire a candidate from Favorite or another staffing agency for 12 months from when Favorite initially presented the candidate for hire. If the 12 month period is not honored, the full Direct Hire Fee's associated above shall apply.
- iv. If applicable, and if/when advanced practice services are requested (NPs and/or PAs), it is the responsibility of the CLIENT to have an executed copy of the Collaborative Agreement between the advanced practice personnel and the collaborating physician.

C. Temp-to-Perm Option:

A Temp-to-Perm position will include a temporary hourly bill rate and a reduced permanent placement (conversion) fee upon the successful completion of the temporary portion of the assignment based on the fee schedule as shown below. Full payment of the placement fee is due within 30 days of the Temporary Healthcare Professional's start date as an 'employee' of the client. These terms shall apply unless this right is specifically protected in accordance with state and/or local law. (

Hours Worked at Facility Through Favorite:	Permanent Placement Fee:
0-249	= 100% of Direct Hire Fee
250-579	= 75% of Direct Hire Fee
580-1079	= 50% of Direct Hire Fee
1080+	= 25% of Direct Hire Fee



Favorite Agrees To:

1. Thoroughly screen potential candidates to determine level of interest and compatibility for given opportunity.
2. Conduct a Criminal Background check according to Joint Commission standards and always in accordance with government regulations. This check includes: the counties lived in for the last 7 years and a SSN trace.
3. Conduct reference checks for our own internal purposes.
4. Provide client with initial reference information on candidates for independent evaluation.
5. Provide travel and accommodation options for candidate and spouse prior to their in-person visit to Client site (if applicable). Client will have final approval and will be invoiced for all associated costs.
6. Act as a liaison on behalf of the Client in negotiating the terms of the work agreement.
7. Provide consistent communication regarding the status of the search and candidate(s) selection process.
8. Favorite does not discriminate against any person because of color, sex, age, race, creed, disability, religion, nationality, or economic, veteran, or citizenship status.

Non-Solicitation:

Client agrees that during and for a period of one (1) year following candidate resume presentation by Favorite, they will not, in any manner, directly or indirectly negotiate with or entice any candidate introduced by Favorite to work for the client, its affiliates or a competitor to Favorite. Client understands that any negotiations or agreements, whether written or verbal, having this effect is a breach of this Agreement and will result in a fee equal to twenty five percent (25%) of the candidate's first year's annualized salary payable to Favorite Healthcare Staffing, Inc.

Default:

Client will be subject to pay interest equal to annual maximum allowable by state law, plus cost and disbursements, including reasonable attorney and/or collection fees, incurred in the collection of the client's account in the event client fails to remit payment within 30 days from the invoice date. Favorite may bring suit to recover judgment for all delinquent payments and/or other costs as may be legally appropriate in the event of any breach by Client of any of the terms of this Agreement.

Favorite Healthcare Staffing, Inc.

Mailing Address:

7255 W. 98th Terrace
Building 5, Suite 150
Overland Park, KS 66212

Signature: _____

Name: _____

Title: _____

Date: _____

Client Legal Name

Mailing Address:

Signature: _____

Name: _____

Title: _____

Date: _____

Statement of Work

1. General Project Information			
Project ID	IM-464		
Project Name	IL Region 4 (St. Clair) - Client Data Analysis Export		
Deployment Name/Database	Illinois Department of Health/ILCARE		
2. Project Contact Information			
Role	Name	Telephone	Email
Agency Lead	Susan Rehrig	P: 618-825-4473 C: 618-365-0520	susan.rehrig@co.st-clair.il.us
Agency SME			
GT Solution Consultant	Eric Wirkula Lee Godgluck	414-454-0161	eric.wirkula@grouptech.com lee.godgluck@grouptech.com
GT Service Manager	Keith Gray-Dozal	414-454-0161	keith.gray-dozal@grouptech.com
3. Project Scope Statement			
Project Purpose/Business Justification <i>Describe the business need this project addresses</i>			
St. Clair County Health Department in coordination with the Washington University School of Medicine, is in need of a report that will allow them to further analyze their client population to identify any gaps in need/service.			
Expected Outcomes <i>Describe the measured outcomes of the project</i>			
<p>1) Users will be able to create and run a new report object called "Client Data Analysis Export".</p> <p>The Report Template will include the following fields:</p> <ul style="list-style-type: none"> ● Main Tab <ul style="list-style-type: none"> ○ Title: Text field for user's to type in a name for their report template to make it easily accessible in the future. ○ Last Run By: Automatically computed based on the individual that last saved the report template. ○ Last Run Date: Automatically computed date based on the time the report template had 			

- last been saved.
 - Agency(s): Multi-Value select list that will allow the individual creating the report template to select one or more AORG/APGM('s) that they wish to run the report for. This list will only allow the user to select AORG/APGM's that they have User Profiles for.
 - Start Date: The start date of the reporting period.
 - End Date: The end date of the reporting period.
 - Report Type: Single Value Picklist:
 - Served Clients: Report queries will run on clients that received any completed, non-deleted service from any of the selected AORG/APGM's during the reporting period.
 - Enrolled Clients: Report queries will run on clients that had an Admitted enrollment at any point during the reporting period for any of the select AORG/APGM's and any of the specific "Program Name's" they select in when creating the template.
 - Program Name: Only shows if the Report Type = 'Enrolled Clients'. Will show the Enrollment Program(s) associated with the AORG/APGM's selected in the report template.
 - File Locations(s): These fields will allow the user to select the location they wish to save the export files in and give them the ability to name each of the files.
 - File Location - Client File:
 - File Location - Appointments File
 - File Location - Viral Load File
 - File Location - CD4 File
 - File Location - Progress Logs File
- Mapping Views Tab: This tab will include the SQL Views that the report will reference when extracting the various data elements. It will be editable in case agencies/counties request agency/community specific views be created in the future for more targeted reporting.
 - The mapping views will include:
 - Demographics
 - Medical Appointments
 - Viral Load
 - CD4
 - Progress Logs
- Button: The buttons a the top of the form report will be:
 - Edit - allowing for editing of the template.
 - Remove - allows users with "Remove" access to Reporting to remove the template.
 - Generate Data Files - Will generate the five files.
- The Generate Data Files button will create 5 different tab delimited text files in the specified file location(s) defined previously. These files will include:
 - Demographics with the following fields:
 - RW Client ID
 - Enrollment into CM Date
 - Discharge Date
 - Discharge Reason
 - Death Date
 - Age
 - FPL
 - Race
 - Ethnicity
 - Gender
 - Birth Gender

- Highest Level of Education
- Marital Status
- Veteran
- Housing Status
- Household Size
- Zip Code
- County
- Employment Status
- Medicare
- Medicaid
- DHS
- Private Insurance
- Private Insurance Type
- CM Agency
- Case Manager
- ID Physician
- Primary Care Physician
- Facility
- Risk Factor
- Additional Risk Factor
- Current HIV/AIDS Status
- HIV Dx Date
- AIDS Dx Date
- Date Prescribed Meds

- Medical Appointment
 - Ryan White Client ID
 - Medical Appointment Date

- Viral Load
 - Ryan White Client ID
 - Viral Load Result
 - Modifier
 - Viral Load Date

- CD4
 - Ryan White Client ID
 - CD4 Numeric Result
 - Modifier
 - CD4 Date

- Progress Logs
 - Ryan White Client ID
 - Case Management Note
 - Activity Date
 - Contract Flag
 - Fact to Face Flag
 - Contact Party
 - Contact Type

- 2) The following Provide Enterprise Reporting Views will be updated and will include the new Report Template within the select query.
 - a) View\Reporting\Report Templates by Title
 - b) View\Reporting\Report Templates by Type
- 3) The "Client Data Analysis Export" will be added to the "Create Template" buttons in the following Provide Enterprise Views:
 - a) View\Reporting\Report Templates by Title
 - b) View\Reporting\Report Templates by Type
- 4) Five SQL views will be created to ensure the reports can be run as the Generate Data Files button will create 5 different tab delimited text files in the specified file location(s) defined previously. These files will include:
 - vwClient_Data_Analysis_Export_Client:
 - RW Client ID
 - Enrollment into CM Date
 - Discharge Date
 - Discharge Reason
 - Death Date
 - Age
 - FPL
 - Race
 - Ethnicity
 - Gender
 - Birth Gender
 - Highest Level of Education
 - Marital Status
 - Veteran
 - Housing Status
 - Household Size
 - Zip Code
 - County
 - Employment Status
 - Medicare
 - Medicaid
 - DHS
 - Private Insurance
 - Private Insurance Type
 - CM Agency
 - Case Manager
 - ID Physician
 - Primary Care Physician
 - Facility
 - Risk Factor
 - Additional Risk Factor
 - Current HIV/AIDS Status
 - HIV Dx Date
 - AIDS Dx Date
 - Date Prescribed Meds
 - vwClient_Data_Analysis_Export_Appointments

- Ryan White Client ID
- Medical Appointment Date
- VvwClient_Data_Analysis_Export_Viral_Load
 - Ryan White Client ID
 - Viral Load Result
 - Modifier
 - Viral Load Date
- CvwClient_Data_Analysis_Export_CD4_Count
 - Ryan White Client ID
 - CD4 Numeric Result
 - Modifier
 - CD4 Date
- vwClient_Data_Analysis_Export_ProgressLogs
 - Ryan White Client ID
 - Case Management Note
 - Activity Date
 - Contract Flag
 - Fact to Face Flag
 - Contact Party
 - Contact Type

5) Brief User Guide: A brief user guide will be created to walk users through running the report with a dictionary of where extracted fields are coming from .

Deliverables *List the high-level deliverables to be created including training sessions, documentation, user manuals, etc. (e.g., New Assessment form, customized user guide, two 1-hour training sessions)*

1. Report Template in Provide Enterprise
2. Updated Report Template Views
3. 5 tab delimited text files created when the export button file has been used.

Limitations and Exclusions *List what the project will and will not address (e.g., This project addresses units that are funded by part A. Units that are reported to Part B are not included)*

1. Will only address the new report template and associated extract files.

4. Assumptions and Constraints *List any conditions that are assumed or may limit the team's options with respect to resources, personnel or schedule (e.g., predetermined budget, project end date, limit on number of staff available, dependencies, coordination with external groups for integration, responsibilities of the Agency)*

1. The scope of the project will not change.
2. Agency will ensure adequate staff time to participate in project milestones

5. Known Risks *List any known obstacles that may cause the project to fail (e.g., Data quality from legacy source systems, changes to scope, coordination with third party systems, project staffing impacts by PTO, illness,)*

1. Changes to Scope.
2. Project staffing due to impacts of vacations and other PTO time.

6. Milestones

Milestone	Est. Start	Est. End
Requirements and Planning	09/01/2022	09/30/2022
Configuration	10/01/2022	12/31/2022
Testing	11/15/2022	12/31/2022
Training	11/15/2022	12/31/2022
Delivery	11/15/2022	12/31/2022

7. Estimated Cost *Projected cost estimates on all aspects of the project*

Item	Estimated Hours/Item Qty	Hourly/Unit Cost	Total
Consulting/Project Management	4	\$125.00	\$500.00
Development	40	\$125.00	\$5,000.00
Documentation	4	\$125.00	\$500.00
TOTALS	48	\$125.00	\$6,000.00

8. Appendix *List names of all the accompanying documents such as design specs and reference materials*

1. Design Document.doc

Timeframe

The Services will commence as mutually agreed to by Groupware Technologies and **St. Clair County Health Department**, and shall take approximately **X months** to complete.

Completion Criteria

Groupware Technologies will fulfill all obligations when all services and deliverables described in this statement of work are completed and approved by **St. Clair County Health Department**. Once all services are provided and delivered to a staging environment, **St. Clair County Health Department** will have 15 business days to accept delivery or report any material issues. Groupware Technologies will work diligently to correct any issues reported during this time period. If **St. Clair County Health Department** does not provide acceptance or feedback during the inspection period, then **St. Clair County Health Department** will be deemed to have accepted the deliverables, and will be invoiced according to the payment terms described below.

Payment Terms

St. Clair County Health Department agrees that the hours and associated fees in this statement of work are estimates. Groupware Technologies will invoice the **St. Clair County Health Department** the actual time and materials spent. Groupware Technologies shall promptly notify the **St. Clair County Health Department** in the event it believes the actual hours worked will exceed the estimate.

Approvals

This statement of work will be effective when signed by both parties.

St. Clair County Health Department

Printed Name: _____
Title: _____
Signature: _____
Date: _____

Groupware Technologies

Printed Name: _____
Title: _____
Signature: _____
Date: _____

**ST. CLAIR COUNTY HEALTH DEPARTMENT
DIVISION UPDATES
Submitted for December 13, 2022 Board of Health Meeting**

ADMINISTRATION DIVISION

Information Technology Manager reports:

- Working on a network re-mapping project with County IT to optimize our data network speed and efficiency.
- Working with the chosen vendors for the conf room A/V project on preliminary infrastructure preparation.
- In the process of obtaining new hardware to process the annual “larger than average” routine life-cycle replacement of computers and mobile devices used by SCCHD staff at 19 Public and in the field.
- Ongoing support includes:
 - Provide secondary support for the website, intranet and social media management for the health department.
 - Manage and implement Courthouse IT network security requirements.
 - Provide daily onsite support for data, equipment, connectivity at Health Department headquarters, as-well-as, maintaining monitoring networks of 330 West Main Vaccine cold holding equipment.

Accounting Manager reports:

Since the last Board of Health meeting the Accounting Department:

- The accounting department continues to process invoices, purchase supplies and close-out prior year programs.
- The accounting department will be conducting their annual cash and incentive audits for all divisions during the month of December.
- Accounting will be doing the annual inventory on Friday, December 16th. The Board will be updated on the findings at next meeting.
- The Accounting Manager reviewed the December 21, 2022 Income Statement for over-budgeted expenses. Journal Entries were prepared for adjustments to be made for each over-budgeted expense. Once approval is received from the Board, the journals will be forwarded to the Auditor for processing.
- The Accounting Manager reviewed all programs active through 6/30/2022 for county costs (FICA/IMRF/UE/WC) billed and paid by grantors. The list of programs that received funding for county cost was prepared and totaled \$44,927.53. Once the amount is approved by the Board, a request for payment will be processed and submitted to the Auditor for payment. This amount will bring the total paid to the county during 2022 to \$101,289.89.

Organizational Communication Manager (OCM) reports:

PIO Activity:

- **Press Releases:** No official Press Releases were sent out for St. Clair County Health Department during November.
- Performed IDPH Metro-East Region Lead PIO activities as needed throughout the month.
- 11/7/2022 - Participated in Monthly IDPH PIO Office Hours Call.

ST. CLAIR COUNTY HEALTH DEPARTMENT
DIVISION UPDATES
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- 11/2/2022 – St Louis Area Unified Health Command Monthly PIO Call.

COVID-19/MPOX/Ebola Activities:

- 11/1/2022 – IDPH LHD COVID-19 Vaccine Office Hours Call.
- 11/14/22 & 11/28/2022 – IDPH LHD All Call Check-in.
- 11/15/2022 - CDC COCA Call: 2022-2023 Seasonal Influenza Testing and Treat 10/12/22.
- 11/29/2022 – IDPH hosted a SVD LHD Office Hours SVD LHD Office Hours to increase situational awareness, information sharing and collaboration between IDPH and Local Health Departments.
- Continue to post daily COVID updates on social media and website on COVID community levels, number of positive cases, number of deaths and vaccination rate. Resources are listed for readers to obtain more, detailed information.

Human Resources (HR)/Miscellaneous activity:

- Onboarded one (1) new employee in November.
- No terminations processed during November.
- 11/9/2022 - Participated in SWIC College Job Fair with a booth for the health department.
- 11/14/2022 – Present for the BOH Hearing.
- 11/16/22 – Division Director & Admin Meeting.
- 11/21/22 - Follow up DD & Admin Meeting.
- 11/17/22 – Drafted and scheduled RPF for IT Manager.
- Weekly on Friday – Updated any change in mask requirements to staff based on the COVID transmission rate.
- Developed a new Social Media post that showcases the agency’s weekly service offerings.
- Finalized details for Holiday luncheon (12/14/22) with Royel Catering.
- Calculated new pay rates for Paygrade Classifications slated for rate changes effective 1/1/2023 and prepared Advise Sheets to send to payroll.
- Information gathering for Management “141” time for new policy discussion.
- Work continues on the agency “key” inventory with Administrative Representative.
- Posted one (1) Recall Notice on Social Media.
- COVID testing protocols continue for staff who are symptomatic or that have been exposed to COVID or flu.
- Continued to work through website tweaks and changes for the new website.

Social Media/Website/Marketing:

- Monitored Social Media accounts from IDPH, CDC, SCC EMA and other area partners for relevant information to share and re-post.
- Updated Social Media with COVID vaccine information weekly.
- Monitor and responded to Messenger messages through Facebook.
- Posted updates to Social Media for CDC, IDPH and County updates for COVID related issues.
- Loomly Analytics for November 2022 can be found [HERE](#).

ST. CLAIR COUNTY HEALTH DEPARTMENT
DIVISION UPDATES
Submitted for December 13, 2022 Board of Health Meeting

Systems Quality Manager report:

- Continues to search for private, federal, and state grants that would benefit the goals of the Health Department's strategic plan. Several look promising for the Health Department.
- Recently applied to a CDC Foundation grant: Reducing Disparities in Monkeypox Vaccination. Funding decisions should be announced by December 15th
- Continuing to network with multiple community-based coalitions and workgroups. Many of the alliances are planning multiple events this Winter. These events provide awareness and information about resources available to our community and help to achieve the goals of the Health Department's Strategic Plan.
- Continuing to train in the use of strategic surveillance programs and researching ways to incorporate statistical analysis programs to help analyze the data available to the Health Department. Currently researching Computational social sciences which includes Social network analysis and computational health simulations which could be beneficial to future grant applications.
- Serving as a translator for Spanish clients as needed to help schedule appointments. Additionally, assisting with the translation of clinic documents into Spanish.
- Continuing training with Mark Peters on accessing IDPH birth and mortality data, cleaning the data, and learning to run reports for collaborative organizations.

ENVIRONMENTAL DIVISION

- Environmental Protection conducted 5 Landfill inspections, 1 Compost site inspection, 0 New Open Dumps, 6 Consultations, 3 Complaint inspections/complaint rechecks in November.
- The Environmental Health Staff were able to complete 225 routine food inspections, 62 rechecks, 3 opening inspections, 9 food related complaints and 1192 (calls and e-mails) food consultations, 7 sewage complaint investigations, 163 sewage consultations, 7 sewage systems installed and 3 well inspections.
- 2023 Food permit applications were sent to establishments the end of November for renewal.

INFECTIOUS DISEASE PREVENTION DIVISION

- With guidance from the Centers for Disease Control and Prevention (CDC) and Illinois Department of Public Health (IDPH), St. Clair County Health Department (SCCHD) continues to monitor COVID-19 positive cases. Totals for St. Clair County are as follows:

**ST. CLAIR COUNTY HEALTH DEPARTMENT
DIVISION UPDATES
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COVID-19 Testing & Results									
Agency	2019-November, 2022			22-October			22-November		
	Total Tests	Positive Results	Percent	Total Tests	Positive Results	Percent	Total Tests	Positive Results	Percent
SCCHD	701,637	72,803	10.38%	8,658	807	9.32%	9,214	980	10.64%
ESHD	228,416	11,693	5.12%	11,591	216	1.86%	9,746	183	1.88%
TOTALS	930,053	84,496	9.09%	20,249	1,023	5.05%	18,960	1,163	6.13%

- SCCHD continues to monitor COVID-19 data, provides a call center for seniors, conducts outbreak investigation, monitors LTCF, and provides guidance to schools, LTCF, other community entities and SCC residents. SCCHD is currently monitoring 12 congregate care outbreaks.
- SCCHD continues to monitor Orthopox and Monkeypox virus (MPOX) testing, confirmed cases and conducts contact tracing where applicable. MPOX guidance is being distributed to SCC residents via social media, press releases, and through phone communication. Cumulatively, there have been ten individuals diagnosed with Orthopox virus in SCCHD jurisdiction, six (6) of which have been confirmed by the CDC as MPOX cases.
- SCCHD continues to administer MPOX vaccine on site for individuals that meet one or more of the IDPH established prioritized populations. MPV vaccine is available by appointment Monday - Friday 1-3pm.
- SCCHD participated in several Emergency Preparedness partnership meetings, including HOPE Coalition, EMS/LHD Huddle, and St. Louis Health Care Coalition.
- SCCHD participated in the Metro East Regional (formally the Edwardsville Region) ERC Drill on 11/8/22 and the Hope Coalition drill on 11/1/22.
- SCCHD received an extension on the RISE award through June 2023 with an additional 35% in funding.
- Two (2) new staff received PHEP orientation, and six (6) staff completed required Incident Command System training.
- Eighteen new Medical Reserve Corps (MRC) volunteers were approved and provided with program materials. MRC volunteers were recruited through an MRC informational table at SWIC.
- Two (2) MRC volunteers collaborated with the Student Council at Belleville Township High School West to present a Teddy Bear Clinic to 12 pre-K students at Together Wee Grown in Swansea, IL. Pre-K students were taught about healthy eating habits, dental

**ST. CLAIR COUNTY HEALTH DEPARTMENT
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hygiene, hand washing/germs, and vaccinations. Seven parents also received emergency preparedness education.

- In the month of October, SCCHD investigated 58 Gonorrhea, 20 Syphilis, and 136 Chlamydia cases.
- SCCHD is currently working ten TB cases. Four cases are active TB and six (6) are latent.
- In collaboration with the Equality Club at SWIC, SCCHD provided HIV testing awareness, education, and testing for SWIC students for Worlds AIDS Day. SCCHD provided HIV testing for 18 individuals.
- Donnie Foster resigned his position as a Ryan White Case Manager. SCCHD has re-posted the Case Management position.
- SCCHD successfully submitted the Illinois Ryan White Part B grant application to continue as the lead agency for the Southwestern Illinois HIV Care Connect. The funding available through this grant is \$1,887,067.03.

HEALTH PROMOTION AND WELLNESS DIVISION

- **Multiple positions currently open:** Registered Nurse, Case Manager, Nursing Manager and Division Director. WIC Nutritionist is on hold. We continue to interview as many eligible applicants as we can monthly.
- We distributed over 4,725 diapers in November.
- **Immunizations:** 135 VFC and CHIP vaccines were administered in November, which is a decrease from October. Also, 213 COVID-19 and 40 Influenza vaccines were administered through our mass vaccination program.
- **Women, Infant and Children (WIC).** The WIC monthly caseload achievement was 71%. USDA/WIC is changing its breastfeeding curriculum and supervisory structure. WIC continues to be temporarily expanded to allow additional contract brand products not previously authorized in response to the formula shortage issues. COVID waivers currently extend until April 2023 and services continue to be provided primarily remotely.
- **Illinois Breast and Cervical Cancer Program (IBCCP).** There were 27 new women enrolled into the BCCP program, a slight increase from the previous month. Our new Community Navigator quit in November. The BCCP RN manager will retire in December.
- **Better Birth Outcomes (BBO).** The BBO caseload is at 50. There were 16 new women enrolled in the program. Home visits remain on hold due to COVID waivers.

**ST. CLAIR COUNTY HEALTH DEPARTMENT
DIVISION UPDATES**

Submitted for December 13, 2022 Board of Health Meeting

- **YouthCare (previously known as Healthworks of Illinois).** The YouthCare caseload is currently at 290 participants. Program case manager, Maggie Coats, has extended her retirement date into January of 2023, this position has become a nursing position and will be filled by a nurse already on staff. Director of Clinical Services & Systems, Barb Whitaker is assisting with the transition.
- **Breastfeeding Peer Counselor (BFPC).** We continue to advertise the position.
- **Lead.** General case management for elevated leads levels are being provided via phone. Limited lead testing occurring in the clinic. Home visits remain on hold.
- **Covid-19 & Influenza** We have moving forward with opening a Covid-19 & Influenza testing site in the Annex meeting room. Supplies have been received and training have been ongoing this month.



ST. CLAIR COUNTY HEALTH DEPARTMENT

19 PUBLIC SQUARE, SUITE 150
BELLEVILLE, ILLINOIS 62220-1624
<https://health.co.st-clair.il.us>



William R. Kreeb, M.S.
President

Myla Blandford, MPH, REHS, LEHP
Executive Director

Administrative/Fiscal
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Infectious Disease Prevention
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618.233.6175
618.233.9356 fax
• **Southwestern Illinois HIV Care Connect**
618.825.4501
618.825.4585 fax
• **Emergency Preparedness**
618.233.7703
618.233.9356 fax

Health Promotion and Wellness Clinical Services and Systems
• **Maternal-Child Health Programs**
618.233.6170
618.236.0821 fax
• **Breast and Cervical Cancer**
618.233.7703
618.233.7713 fax

Environmental Health
• 618.233.7769
• 618.236.0676 fax

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St. Clair County Health Department
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MONTHLY ACTIVITY REPORT November 2022 Stats

	OCT	NOV	YTD 22	YTD 21
ENVIRONMENTAL PROGRAMS				

ENVIRONMENTAL HEALTH FOOD SERVICE PROGRAM

Routine Inspection	186	225	2,346	2,026
Reinspection	48	62	503	223
Opening Inspections	8	3	58	64
Food Recall Notifications	9	1	62	57
Foodborne Illness Investigations	6	2	17	31
Complaint Investigations	14	9	150	89
In-services	1	0	2	3
# of Participants	30	0	55	26
Consultations/Plan Reviews/Fires/Disasters	129	1192	2,900	11,039

NUISANCE/VECTOR/TANNING

Complaint Investigations & Rechecks	15	13	40	4
Smoke Free IL Complaints	5	0	21	4
Smoke Free IL Citations	0	0	0	0
Consultations (Smoking, Tanning, Vector)	25	65	745	1,652
Tanning Inspections & Rechecks	1	1	13	14
Vector Surveillance (May - October)	0	0	16	463

POTABLE WATER PROGRAM

Well Permits Issued	1	2	35	24
Well Inspections	4	3	28	26
Analysis Reviewed	5	6	43	80
Consultations	16	15	175	119

PRIVATE SEWAGE PROGRAM

Permits Issued	9	9	89	111
Sewage Consultations	132	163	1,284	1,112
Systems Inspected	11	8	97	112
Complaints, Investigations & Rechecks	7	7	82	53
Home Loan Inspections	0	0	1	1

ENVIRONMENTAL PROTECTION and POLLUTION PREVENTION

LANDFILL PROGRAM

Landfill, Compost, Open Dump Inspections, FUIs	7	6	68	72
New Open Dump Sites Closed	0	0	2	6
Complaint Investigations, Rechecks	5	3	85	68
Consultations	6	6	222	153

POLLUTION PREVENTION PROGRAM

Consultations/Presentations	2	5	124	36
Materials Distributed	2	3	165	81



ST. CLAIR COUNTY HEALTH DEPARTMENT

19 PUBLIC SQUARE, SUITE 150
 BELLEVILLE, ILLINOIS 62220-1624
<https://health.co.st-clair.il.us>



MONTHLY ACTIVITY REPORT November 2022 Stats

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 President

Myla Blandford, MPH, REHS, LEHP
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Health Promotion and Wellness Clinical Services and Systems

- **Maternal-Child Health Programs**
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Public Health
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 Health Department**
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INFECTIOUS DISEASE PREVENTION

COMMUNICABLE DISEASE CASES

Chlamydia
 E-Coli
 Gonorrhea
 Group A Streptococcal (Invasive)
 Hepatitis A
 Hepatitis B
 Hepatitis C
 HIV+
 Influenza
 Covid-19
 Flu-like Symptoms (Specific)
 Meningitis (Bacterial)
 MRSA
 Pertussis (Whooping Cough)
 Salmonella
 Syphilis

	OCT	NOV	YTD 22	YTD 21
Chlamydia	103	136	939	878
E-Coli	4	2	12	2
Gonorrhea	39	58	453	419
Group A Streptococcal (Invasive)	0	0	4	13
Hepatitis A	0	1	3	1
Hepatitis B	6	3	54	14
Hepatitis C	8	3	67	49
HIV+	1	0	8	11
Influenza	0	0	2	1
Covid-19	807	980	32,490	18,472
Flu-like Symptoms (Specific)	0	0	3	1
Meningitis (Bacterial)	0	0	0	0
MRSA	0	0	0	0
Pertussis (Whooping Cough)	0	1	1	0
Salmonella	5	1	14	10
Syphilis	17	20	154	76

TB CONTROL/TESTING

Field Visits (Directly Observed Therapy)
 Client Contacts (Directly Observed Therapy)
 Video Observed Therapy
 Client Served under Video Observed Therapy
 Clients Served (by Physician)
 Client Contacts (Clinic)
 Chest X-Ray
 Skin Tests
 Positive Skin Tests
 MTB Cases
 Suspects

Field Visits (Directly Observed Therapy)	8	18	61	304
Client Contacts (Directly Observed Therapy)	8	18	61	304
Video Observed Therapy	0	44	425	355
Client Served under Video Observed Therapy	0	1	5	9
Clients Served (by Physician)	3	3	15	12
Client Contacts (Clinic)	98	79	1,024	900
Chest X-Ray	6	1	25	34
Skin Tests	40	36	474	405
Positive Skin Tests	6	3	39	29
MTB Cases	0	2	3	6
Suspects	0	0	0	0

ILLNESS INVESTIGATIONS-CONSULTATIONS

Off-site
 Office
 Phone
 OOJ - Out of Jurisdiction
 Documentation Sen-Physicians/ MSP Providers

Off-site	0	0	0	0
Office	3	0	28	44
Phone	592	215	3,951	11,246
OOJ - Out of Jurisdiction	20	1	109	423
Documentation Sen-Physicians/ MSP Providers	0	0	0	62

HIV/AIDS CARE REGION

Starting Caseload
 New to Medical Case Management Clients
 Discharges
 Remaining Caseload

Starting Caseload	651	644	6,294	629
New to Medical Case Management Clients	5	14	125	103
Discharges	12	4	92	7
Remaining Caseload	644	654	6,331	725



ST. CLAIR COUNTY HEALTH DEPARTMENT

19 PUBLIC SQUARE, SUITE 150
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MONTHLY ACTIVITY REPORT November 2022 Stats

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Infectious Disease Prevention

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- **Southwestern Illinois HIV Care Connect**
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Health Promotion and Wellness Clinical Services and Systems

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INFECTIOUS DISEASE PREVENTION (cont.)

HIV PREVENTION - REGION

HIV Tests Completed Total
 HIV Tests Completed at SCCHD
 New Positive Cases Identified
 # Cases Linked to HIV Medical Care

OCT	NOV	YTD 22	YTD 21
13	5	65	30
13	5	57	21
0	0	1	1
0	0	1	0

HIV Disease Interv. Serv. - REGION

New Cases Opened
 Individuals Notified
 Linked to Medical Care
 Already in care (May reflects to-date number)

2	0	58	130
0	0	0	1
0	0	1	7
2	0	34	36

EMERGENCY PREPAREDNESS

Public Outreach/Presentations
 External Conferences/Workshops
 Partnership Meetings
 Materials Distributed
 Project Activities
 St. Clair County Personnel Trained
 Health Department Personnel Trained*
 Incident/Assistance

1	0	67	1
2	0	24	1
10	7	103	116
4	240	49,504	2,622
6	5	44	1
0	0	0	29
56	3	100	44
5	6	86	37

MRC (MEDICAL RESERVE CORPS)

Public Outreach/Presentations
 Meetings/Workshops/Trainings Offered
 Program Materials Distributed
 Non- Emergency Public Health Event
 Number of MRC Volunteers Trained
 Number of Personnel Trained
 Emergency Response Incident/Assistance
 MRC Unit Volunteer Hours Served

1	2	14	0
1	18	39	34
8	20	126	502
4	1	10	8
10	1	20	115
0	0	63	5
0	0	0	97
26	2	102	1,303

COVID VACCINE ADMINISTERED - St. Clair County

COVID Vaccine totals from 1/12/22 -

Moderna
 Pfizer
 Johnson & Johnson (Janssen)
 Pfizer 3rd Dose
 Moderna 3rd Dose
 Johnson & Johnson (Janssen) 2nd Dose

			YTD 2021 thru 1-11-22
n/a	n/a	7,251	104,181
n/a	n/a	16,593	248,444
n/a	n/a	634	14,643
n/a	n/a	819	10,705
n/a	n/a	948	2,341
n/a	n/a	56	468

For up to date vaccine info - Please refer to CDC and IDPH:

CDC Data Tracker: <https://covid.cdc.gov/covid-data-tracker/>

IDPH: <https://dph.illinois.gov/covid19/vaccine/vaccine-data.html?county=Illinois>

Total for BCFG SCCHD Mass Vaccination site thru 5/31/21	n/a	n/a	n/a	103,480
Total for the SCCHD Mass Vaccination site - 330	n/a	n/a	n/a	7,232



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Health Promotion & Wellness

HEALTHY KIDS SERVICES

Immunizations	225	135	1,590	1,677
Developmental Screenings	0	0	40	90
Perinatal Depression Screenings	72	42	860	782
Lead Testing-Children	0	0	3	20
Lead Testing-Prenatal	0	0	0	0
Well Child Screening	0	0	0	0

HEALTHY HOMES LEAD FOLLOW-UP PROG

Home Visits	12	14	57	15
New Enrollments	3	0	12	22
Prevention Education	19	17	136	88

CASE MANAGEMENT SERVICES

Total Caseload	0	0	n/a	n/a
New Enrollments	0	0	255	549
Intensive Prenatal Caseload	43	50	n/a	n/a
New Enrollments	10	16	123	136
Services Provided	72	42	805	953
YouthCare - current caseload	290	290	3,200	3,176
YouthCare New cases	2	9	107	147
YouthCare ACRs	39	39	581	526

HEALTH INSURANCE APPLICATIONS

Healthy Start (MPE) Prenatal	0	0	0	7
Add a Baby	0	0	2	33
All Kids	0	0	0	21
Add a Family Member	0	0	3	0
SNAP (Food Assistance)	0	0	0	18
TANF (Cash Assistance)	0	0	0	6
Technical Assistance	0	0	0	0

WOMEN, INFANTS & CHILDREN (WIC)

Assigned Caseload	1,950	1,950	n/a	n/a
Clients Picking Up Food Instruments	1,468	1,438	16,476	18,190
Achievement Percentage	75%	71%	n/a	n/a
Clients Certified	170	192	2,213	2,120
Nutrition Education Attendance	418	442	4,889	4,892

DIAPER DEPOT

Diaper's Distributed	4525	4725	56,075	0
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BREASTFEEDING PEER COUNSELOR PRGM

Caseload	0	0	n/a	n/a
Client Contacts	0	0	451	682
New Enrollments	0	0	443	525

Health Promotion & Wellness (cont.)

PHS COMMUNITY OUTREACH

Health Fairs	6	0	13	8
Total Attendance	290	0	670	324
Presentations	2	1	5	2
Total Attendance	28	15	70	5
Meetings/Conferences/Workshop Contacts	6	7	49	29
Face to Face Contacts	4	1	14	294

BREAST & CERVICAL CANCER PROGRAM

Enrollments	21	27	269	258
Clinically Navigated Insured	1	1	26	20
Clients with High Deductible	1	0	14	6
Younger Symptomatic Referrals	1	2	8	11
Referrals/Treatment Act	0	0	12	7
Cancer within BCCP	0	0	4	4
Cancer outside BCCP	0	0	4	3



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ADMINISTRATION				

COMMUNITY HEALTH EDUCATION & PROMOTION

Coalition/Advisory Meetings	1	3	13	10
Healthier Together mtgs/activities	0	2	0	0
Community Organizations/Agencies	1	1	8	6
Total Attendance	60	115	477	76
Total Presentations	0	0	0	0
Press releases	0	0	66	235
Displays prepared	0	0	0	0

SOCIAL MEDIA

Twitter Followers - NEW from previous month	-2	-22	16	118
Total Twitter Followers Lifetime-Accumulative NEW	1330	1308	1,308	0
Twitter Tweets NEW METRIC	31	29	448	0
Twitter Impressions per month NEW METRIC	1,901	1,535	38,758	0
Twitter Profile Visits per month NEW METRIC	709	392	17,421	0
Twitter Mentions NEW METRIC	3	7	51	0
Facebook Page Followers Lifetime-Accumulative	0	5	9,644	92,617
Facebook Page Reach	13,599	9,407	496,415	1,425,661
Facebook Page Visits/Likes	3,323	2,810	52,568	62,144
NEW Facebook Page Likes NEW METRIC	24	9	636	0