

**MINUTES OF THE ST. CLAIR COUNTY BOARD OF HEALTH held November 18, 2025, starting at 6:30 pm, in the third-floor conference room of the St. Clair County Health Department, 19 Public Square, Suite 150, Belleville, Illinois and zoom teleconference for visitors who wish to attend virtually.**

**Members Present:** Cindy Thompson – President, Jennifer Demsar, Secretary, William Kreeb (via Zoom), Dr. Anne Nash, Spencer Sholl and Dr. Kelly Wood.

**Members Excused:** Dr. Leo Dumstorff and Matt Smallheer

**Others Present:** Myla Blandford, Executive Director, Kristy Mullins, Director of Environmental Programs, Raquel Williams, Director of Clinical Services & Systems Programs, Wendy Bradley, Director of HIV Care & Prevention, Janet Cronin, Accounting Manager and Brenda Fedak, Organizational Communications Manager.

### **PLEDGE OF ALLEGIANCE**

All were asked to stand and recited the Pledge of Allegiance.

### **CALL TO ORDER**

President Thompson called the meeting to order at approximately 6:30 p.m. and opened the meeting to public comment as required under the Open Meetings Act. Board member William Kreeb joined the meeting online via Zoom. There were no other visitors in person or online.

All board members present received via email, or United States Postal service, a Board packet containing: the agenda, minutes to the previous Board meetings, Division Directors' Reports, the Finance/Personnel Committee Report, statistical report, various financial reports including the payment register, balance sheet, budget to actual reports on detailed income, 2025 Budget Adjustments, Revised 2026 BOH Meeting Schedule.

Dr. Wood moved, and Ms. Demsar seconded a motion to accept the minutes of the Board of Health held on November 18<sup>th</sup>, 2025. The motion carried unanimously.

### **PRESIDENT'S REPORT**

President Thompson thanked the Board and staff for their support over the past year during her tenure as President.

### **EXECUTIVE DIRECTOR'S REPORT**

**Executive Director Blandford reported the following:**

- a. Respiratory illness for St. Clair County remains LOW, with COVID trending up through 11/29/25. For the State Flu is at Low but trending up and RSV is at Low but stable.
- b. Measles – There are 1,828 confirmed measles cases as of 12/3/25 over 43 jurisdictions plus 24 travelers, with 3 deaths and 46 outbreaks. Eighty-seven (87%) percent of the cases are associated with those outbreaks. Sixty-six (66%) percent of the cases

are 19 years of age and under. Ninety-two (92%) percent of all cases are unvaccinated or vaccination status unknown. There are no confirmed measles cases in St. Clair County to date.

- c. Department of Agriculture – There are 101 confirmed positive H5N1 flocks within the last 30 days.
- d. Holiday Happenings: December 11<sup>th</sup> is our annual Holiday Luncheon from 11:30 to 1 pm. Board members are welcome and encouraged to join us for lunch and an opportunity to mingle and converse with staff; December 17<sup>th</sup> at 10 a.m. will be the judging for the agency-wide Holiday Decorating contest. Ms. Thompson has agreed to be a judge for the contest. Other Board members are encouraged to attend if they are available.

## **COMMITTEE REPORTS**

### **Finance/Personnel Committee Report**

Ms. Demsar began with expense claims processed since the November 2025 Board of Health meeting reflect the usual and customary transactions by the Department. The Executive Director has reviewed the expense documentation and recommends Board approval of the expense claims. Mr. Sholl moved, and Dr. Wood seconded a motion to approve the expense claims. The motion carried.

Ms. Demsar stated due to the December 2025 Board of Health meeting one week earlier than usual, the Accounting Manager is requesting the Board approve processing expense claims not to exceed \$500,000. The details of all expenses paid after the December 9th meeting will be submitted for review and reapproval during the January 20th, 2026, meeting. The Executive Director has reviewed the expense request and documentation and recommends board approval. Ms. Demsar moved, and Dr. Wood seconded a motion to approve processing expense claims not to exceed \$500,000. The motion carried.

Ms. Demsar reported effective January 1<sup>st</sup>, 2026, a new Amendment to Illinois Bill 5 ILCS 120/2.07 prohibits public bodies from holding meetings on election days. The regularly scheduled March Board Of Health (BOH) meeting is currently scheduled to be held on the same day as a general primary election, Tuesday, March 17<sup>th</sup> and will need to be moved. The Executive Director recommends Board approval to move the March 2026 BOH meeting to Tuesday, March 10, 2026. Ms. Demsar moved, and Ms. Thompson seconded a motion to approve the Revised 2026 BOH meeting schedule. The motion carried.

Ms. Demsar concluded with the following staffing updates:

The Health Department is currently seeking to fill:

- One (1) full-time Services Provider – Clinical Services & Systems Division
- One (1) full-time Accounting Coordinator.

### **DIVISION UPDATES:**

The Executive Director highlighted the Administration Division activities for November and

the Accounting Manager reviewed the financial highlights. The Directors of the Clinical Services & Systems (CSS) – Programs, HIV Care & Prevention and Environmental Programs reported on the highlights of their respective divisions. Executive Director Blandford concluded with highlights from the Infectious Disease Prevention Division.

### **Health Care Commission**

Executive Director Blandford reported the next HCC meeting is scheduled for Tuesday, January 13<sup>th</sup>, 2026 and will be virtual via Zoom. The hospitals and health department is scheduled to meet later in January to sync up all I-Plan data, an assessment and community health assessment improvement plan data.

### **W.C. Scrivner Public Health Foundation**

Executive Director Blandford reported the next Scrivner Board meeting is February 10<sup>th</sup> 2026. Scholarship applications will be updated shortly and made available for submission by the first part of April 2026.

### **Illinois Public Health Association**

The Executive Director reported IPHA is beginning Succession Planning.

### **Medical**

Dr. Nash reported SIHF has hired a dentist and are waiting on updates for the clinics and services they are going to be able to provide. More information to come when it is available. Executive Director Blandford reported the SCCHD has not distributed our dental survey yet. The data from the survey will provide information on what services are needed out in the general population.

### **Adjournment**

At 7:18 p.m. Ms. Demsar moved and Ms. Thompson seconded a motion to adjourn the meeting. The motion carried unanimously. The next Board of Health meeting is January 20, 2026 at 6:30 pm.

Respectfully submitted,



Ms. Jennifer Demsar  
Board Secretary