

MINUTES OF THE ST. CLAIR COUNTY BOARD OF HEALTH held April 21, 2026, starting at 6:30 pm, in the third-floor conference room of the St. Clair County Health Department, 19 Public Square, Suite 150, Belleville, Illinois and zoom teleconference for visitors who wish to attend virtually.

Members Present: Dr. Kelly Wood, - President, Jennifer Demsar – President-Elect, Dr. Leo Dumstorff, Secretary, William Kreeb, Dr. Anne Nash, Spencer Sholl and Matt Smallheer.

Members Excused: Cindy Thompson.

Others Present: Myla Blandford, Executive Director, Raquel Williams, Director of Clinical Services & Systems Programs, Wendy Bradley, Director of HIV Care & Prevention, Tanner Kingery, Director of Infectious Disease Prevention, Janet Cronin, Accounting Manager and Brenda Fedak, Organizational Communications Manager.

PLEDGE OF ALLEGIANCE

All were asked to stand and recited the Pledge of Allegiance.

CALL TO ORDER

President Wood called the meeting to order at approximately 6:30 p.m. and opened the meeting to public comment as required under the Open Meetings Act. There were no other visitors in person or online.

All board members present received via email, or United States Postal service, a Board packet containing: the agenda, minutes to the previous Board meetings, Division Directors' Reports, the Finance/Personnel Committee Report, statistical report, various financial reports including the payment register, balance sheet, budget to actual reports on detailed income, BCCP Program & Campaign documentation.

Ms. Demsar moved, and Dr. Dumstorff seconded a motion to accept the minutes of the Board of Health held on March 10, 2026. The motion carried unanimously.

PRESIDENT'S REPORT

President Wood reminded Board members that information on Statements of Economic Interest are due May 1, 2026.

President Wood deferred to Executive Director Blandford for the establishment of an Executive Advisory and Ethical Consideration Workgroup.

Executive Director Blandford reported that PHAB suggests a process for the consideration of ethical dilemmas that may arise during the course of business at the health department. The Executive Director reached out to Winnebago County, who is also PHAB accredited, for insights on their committee, which is set up as an internal committee through their board. St. Clair County Health Department would like to mirror Winnebago County and set up an Executive Advisory and Ethical Consideration Workgroup through the board of health. The

establishment of such a committee satisfies a PHAB deliverable. Director Blandford asked for three (3) or four (4) board members for this committee. Mr. Kreeb, Ms. Demsar, Mr. Sholl and Dr. Dumstorff volunteered to serve on the Executive Advisory and Ethical Consideration Workgroup.

President Wood deferred to Executive Director Blandford for the SWOT analysis survey and core competency training discussion. Executive Director Blandford stated the SWOT analysis survey is related to both the I-Plan and the Strategic Plan, which are submitted at the same time. In addition to the SWOT analysis survey, the Strategic Plan includes information from an employee satisfaction survey. The SWOT analysis survey, Employee Satisfaction Survey, and Core Competencies training for PHAB will be sent out to staff this week. Board members and Health Care Commission (HCC) will also be asked to complete the SWOT analysis survey. Board members will also be asked to complete the core competency training through I-Train. The health department is planning to use the Public Health Foundation as a sole source to assist with the assessment of the core competencies for our workforce at the cost of \$5,000.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Blandford reported the following:

- a. Respiratory illness for St. Clair County is LOW, with COVID-19, Flu and RSV all trending down. From IDPH dashboard 4/5-4/11/26.
- b. Measles – US reported 2,283 Measles cases in 2025 and is currently reporting 1,748 cases in 2026 to date. Illinois had fourteen (14) cases in 2025 and currently has four (4) cases for 2026. No exposure locations are in St. Clair County. We have not heard a lot about any other cases beyond the Madison area cases that stem from St. Louis. However, the exposure locations for these included O'Hare and locations in Niles, Illinois, so it looked like a northern situation for those cases.
- c. Vaccine Respiratory Disease Education Campaign – Dr. Badahman's video about vaccines and respiratory illness is now live on our website. It pops up and plays when you go to our site. It is short and to the point. We will be able to use it again in the fall when the next respiratory season rolls around.
- d. 2026-2030 EPA Delegate Agreement – This is a 5-year agreement that is with the county. The County Board Chairman signs off on the agreement, then it goes to the Finance and Environmental committees. The work health department does under the agreement is in terms of landfill inspections and enforcement. The EPA made a last minute change to the agreement that went from 57 SCC/43 EPA split to an 80 SCC/20 EPA split.
- e. Dental Survey – The dental survey was distributed through our clinic and the HCC healthcare. The analysis has been completed and the results were as expected, showing people need options on where they can get dental services from facilities that will take their insurance and be able to get in for an appointment in a timely manner. Our clinic has been referring clients to SIHF for services. We are working on a referral system. The Executive Director reported she signed a letter of support for an oral healthcare mobile unit.
- f. Clinic Update – The med room is now complete, with the total cost coming is at \$27,146.69.

COMMITTEE REPORTS

Finance/Personnel Committee Report

Dr. Dumstorff began with the expense claims processed since the March 2026 Board of Health meeting reflects the usual and customary transactions by the Department. The Executive Director has reviewed the expense documentation and recommends Board approval of the expense claims. Mr. Kreeb moved, and Mr. Smallheer seconded a motion to approve the expense claims. The motion carried.

Dr. Dumstorff reported that Under the new OMB Uniform Guidance, monitoring by St. Clair County Health Department (SCCHD) of any HIV Ryan White grant sub-recipients over a certain threshold receiving Federal funding includes fiscal monitoring, testing of invoice records, reviewing sub-recipients' indirect cost allocation plans, and ensuring the sub-recipients obtain an audit in compliance with OMB Uniform Guidance. As SCCHD does not have enough fiscal staff available to perform this monitoring, SCCHD undergoes a procurement process annually to determine which firm will perform the fiscal audits. The steps undertaken for the current Ryan White grant years are as follows:

- Bids were requested from Clifton Larson Allen; Rice Sullivan, LLC; Archford Accounting; and Trapp Financial Group.
- There was No response received from Archford Accounting or Trapp Financial Group.
- Rice Sullivan, LLC responded that they are not able to perform the audit in the timeframe available.
- Clifton Larson Allen responded and provided a bid.

Based on responses received, the HIV Care and Prevention Division is recommending that Clifton Larson Allen perform the fiscal monitoring of HIV Ryan White sub-recipients for \$17,500 plus technology costs of \$875. The Executive Director has reviewed the documentation and recommends Board approval. Ms. Demsar moved, and Mr. Sholl seconded a motion to approve Clifton Larson Allen for the HIV Ryan White grant. The motion carried.

Dr. Dumstorff continued with The St. Clair County Breast and Cervical Program (BCCP) is proposing the following grant funded spend for a MetroLink advertising awareness campaign in Illinois (up to \$14,000), promotional items (up to \$5,000) and t-shirts for the clinic staff promoting IBCCP (up to \$800), for a total spend of \$19,800.

Details of the MetroLink campaign is focused entirely in Illinois and provides full coverage across our entire St. Clair County footprint:

- **5th & MO:** MetroLink Shelter
- **East Riverfront:** MetroLink Shelter
- **JJK:** MetroLink Shelter & Bus Shelter
- **Fairview Heights:** MetroLink Shelter & Bus Shelter
- **Belleville:** MetroLink Shelter & Bus Shelter
- **Memorial:** MetroLink Shelter & Bus Shelter
- **College:** MetroLink Shelter & Bus Shelter
- **Swansea:** Bus Shelter

- **Washington Park:** Bus Shelter
- **Emerson:** Bus Shelter
- **Scott AFB:** Bus Shelter

The Executive Director has reviewed the documentation and recommends Board approval. Ms. Demsar moved, and Dr. Nash seconded a motion to approve the grant funded BCCP campaign. The motion carried.

Dr. Dumstorff stated that the Executive Director is seeking approval of up to \$4,000 of approved grant funds to cover work gear for staff commemorating the 40th Year Anniversary of the health department. Mr. Kreeb moved, and Dr. Dumstorff seconded a motion to approve the grant funds to cover the 40th Anniversary work gear for staff. The motion carried.

Dr. Dumstorff reported that the Executive Director is seeking approval of up to \$6,000 for a contract with a vendor for strategic assessment related to PHAB. Mr. Sholl moved, and Mr. Smallheer seconded a motion to approve up to \$6,000 to contract with a vendor for strategic assessment related to PHAB. The motion carried.

Dr. Dumstorff concluded with the following staffing updates:

Health Department staffing updates:

- Mr. Byron Johnson III transferred from a full-time Accounting Coordinator position to a full-time Lead Accounting Coordinator position effective March 23, 2026.
- Ms. Madison Harter transferred from a full-time Public Health Nurse position to a full-time Nurse Manager position effective April 20, 2026.
- Ms. Barbara Whitaker is no longer employed part-time with the health department.

The Health Department is currently seeking to fill:

- One (1) full-time Nurse Practitioner – Services Provider
- One (1) full-time Public Health Nurse

DIVISION UPDATES:

The Executive Director highlighted the Administration Division activities and Environmental Health Programs Division for March followed by the Accounting Manager who reviewed the financial highlights. The Directors of the Clinical Services & Systems (CSS) – Programs, HIV Care & Prevention Division and the Infectious Disease Prevention Division reported on the highlights of their respective divisions.

Health Care Commission

Executive Director Blandford reported the HCC moved their May meeting up a week to May 5th instead of May 12th and will meet virtually. We hope to have an initial SWOT summary back to share with the HCC.

W.C. Scrivner Public Health Foundation

Executive Director Blandford reported Scrivner Board meeting is May 12th, which is when the Scholarships will be awarded. The gold tournament is still scheduled for Saturday, October 3rd at the Orchards Golf Course. Glow Bingo is July 17th.

Illinois Public Health Association

The Executive Director stated that IPHA continues to focus on state transformation and restructuring at the IDPH level. IDPH is doing some internal changes in terms of setting up a new public health practice hub and have moved people around in an effort to help with the workforce transformation and determine where they want to go with the plan. They are trying to put more staff in regional offices to help health departments that are short-staffed. The Executive Director reported she signed a witness slip for a bill to move \$10 million back over to Local Health Protection Grant.

Medical Society

Dr. Nash reported that HSHS has moved out of their building and Touchette Regional Hospital has taken over the services they were offering including mammogram services and the like. Most of Memorial's mammogram services and programs are being done in Shiloh, so patients still need those services here in this area.

County Board

Mr. Smallheer reported that the county fair will be back at the fairgrounds this summer and offered to be a liaison with the fair committee. Mr. Smallheer also reminded the health department and board if they ever need anything to let him know and he will take it the county board.

Adjournment

At 8:00 pm, Mr. Kreeb moved and Ms. Demsar seconded a motion to adjourn the meeting. The motion passed. The next meeting is scheduled for Tuesday, May 19, 2026.

Respectfully submitted,



Dr. Leo Dumstorff
Board Secretary